## Agenda

**Date:** 8 June 2010  
**Time:** 9:30 to 11:30 am

**Venue:** Video Conference:  
Nathan – N54 Room 2.06 and  
Gold Coast – G34 Room 1.04

**Number of Items on Agenda:** 9

### Summary of Agenda Items

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**Distribution List**
**Agenda Item No. & Title:** 1.0 Apologies

**Paper Attached:** No

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**For noting**

**Apologies:**

Apologies may be recorded by telephoning Ms Gynelle Murray on 3735 4106 or by email (gynelle.murray@griffith.edu.au).

Apologies have been received from:

- Professor Lesley Chenoweth
- Professor Howard Wiseman
- Professor Lyn Griffiths
- Associate Professor Michael Blumenstein
### Agenda Item Cover Sheet

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**For confirmation**

**Issues for Discussion:**

The Minutes of the Research and Postgraduate Studies Committee meeting of 2/2010 are included in the agenda papers.

**Recommendation:**

That the minutes be taken as read and confirmed.
For noting

### Issues for Discussion:

1. **ARC and NHMRC awards and update**
   - ARC Linkage applications Round 1 report attached.
   - ARC LIEF list of applications attached. Griffith submitted six ARC LIEF as Lead Organisation, and is participating in a further seven submitted through other universities.

2. **Federal Budget and Research**
   - Report attached.

3. **Incentive scheme for Nature/Science publications**
   - The Chair will provide a verbal report.

4. **Update on NHMRC reference group**
   - The Chair will provide a verbal report.

5. **Overheads charge on research grants**
   - The Chair will provide a verbal update on progress.

6. **Griffith’s 2009 CRC bids**
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<th>4.0 Dean’s Report</th>
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For noting

**Issues for Discussion:**
The Board of Graduate Research action sheet for the May meeting is attached for information.
The Research Centres Policy has been revised principally to bring Centre reporting and membership criteria into line with the University KPIs and Staircase reporting. The draft revised policy is attached for the Committee’s consideration. Matters that have been amended include:

The definition of research active has been updated.

Centre membership categories have been revised. The definition for Full member is largely unchanged, except that, for reporting purposes, a member will be deemed to be a full member if they are Research Active according to the University definition. There is a new definition of Paid Members, who are in receipt of a salary paid by the Research Centre and are not counted elsewhere. These first two categories of members are the only ones who are included in the staff count for the centre.

Associate members are now able to access Centre funding, so long as they are staff members at Griffith University. Their outputs will be included in centre reporting.

Adjunct member outputs will be included in centre reporting, so long as they are included in the annual Australian Government HERDC return by Griffith University.

The rules around joint membership of more than one centre have been tightened. As before, people who wish to be full members of more than one centre must get approval from both Research Centre Directors, and it is expected that there will be very few of these joint memberships. Other types of members are restricted to one centre only.

Weighting for the funding of centres: Input quantitative indicator ‘RHD load’ has been amended to ‘RHD completions’ to align with University KPIs and Staircase reporting.

The qualitative indicator has always been problematic for review panels, who found it very difficult to fairly determine a score based on the subjective measures of a Centre’s strategic vision. Therefore this has been changed to a score based on the sum of the weighted scores derived from selected Staircase indicators.

The 10% cap on centre funding variation over the previous year has been removed. It was intended that this cap apply for 2009 and 2010 only.
The criteria for selection of new centres and evaluation of centres have been amended to align with University KPIs and Staircase. It is proposed that the target for Staircase KPI be the achievement of Level II or better.

Some items that were located in section 21.3 (KPIs) have been moved to 21.4 (the strategic plan).

**Revised report forms**

Revised draft fourth year and annual report forms are attached. The forms have been changed to align with staircase KPIs and also so that centres can include reports provided by the Office for Research, rather than having to fill in a template themselves.

The Census date for reporting has been set at 31 March of the current year.

The Research Centre Director Forum is to be held on Monday 7 June, and there may be other suggestions for change arising from the Forum. In that case, further revised documents will be tabled at the meeting.

**Recommendation:**

The Research Committee is asked to recommend to Academic Committee that it approve the revised Research Centre Policy.

Research Committee is asked to approve the revised template for the Research Centre 4th year review reports, and the Research Centre Annual Reports.
### Agenda Item No. & Title:
6.0 New Researcher Grant guidelines and forms

### Paper Attached:
Yes

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**For approval**

#### Issues for Discussion:

The New Researcher Grant guidelines and forms are attached. The guidelines have been revised to remove referenced to the GURG and also to include two new category of applicants to NRG:

1. researchers who commenced at Griffith after 1 January 2009, and;
2. researchers who can demonstrate that they are changing fields.

The Committee asked that the NRG give an emphasis to funding researchers who are building teams, and so this has been included as a selection criteria in Item 6.3 of the guidelines.

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#### Recommendation:

The Research Committee is asked to approve the New Researcher Grant guidelines and application form.
For ratification

**Issues for Discussion:**

The Committee is asked to ratify the Chair’s executive decision to extend the term of both the Research Centre for Work, Organisation and Wellbeing and the Griffith Institute for Educational Research, to 31 December 2011.

**Background**

GIER and WOW were both last reviewed in 2006, and therefore should be due for a fourth year review this year. However, as a result of the 2006 review, GIER’s predecessor centre was asked to prepare a submission to become a University centre, and was provided with six months of interim funding, to 30 June 2007. Similarly, WOW was asked to prepare a further submission after the 2006 fourth year review, and was provided with interim funding to 30 June 2007. In both cases, the review process was not finalised until 2007 and the centres were renewed to the end of June 2011.

As a result, the DVCR has agreed that it seems sensible to defer the 4th year review of both centres until 2011, and also to recommend to Research Committee that the Centres' current term be extended to 31 December 2011, to bring them into line with the normal reporting cycle of other research centres funded by the University.

The relevant Group PVCs have been consulted and agree with the increase in term and deferral of the 4th year reviews.

**Recommendation:**

The Research Committee is asked to ratify the Chair’s executive decision, and recommend to Academic Committee that the terms of both the Griffith Institute for Educational Research and the Research Centre for Work, Organisation and Wellbeing be extended to 31 December 2011, and that both centres undergo a fourth year review in 2010.
### Agenda Item Cover Sheet

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For noting

### Issues for Discussion:

- Consultancies Awarded for 07/5/2010 – 31/5/2010

### Recommendation:
Meeting: 3/2010
8 June 2010

RESEARCH COMMITTEE

Agenda Item Cover Sheet

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For noting

Please note the changes that have been made to the location of the June and September meetings.

2010 Meeting Schedule listed below

Meeting Day: Tuesdays 9:30am - 11:30am

* meetings will proceed only if business warrants
** chaired by Professor Parlo Singh

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<th>Meeting Date</th>
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| 8 June*           | Video Conference:  Nathan and Gold Coast | N54 Room _2.06
                                 |                               | G34 Room 1.04               |
| 13 July**         | Mt Gravatt                    | Social Sciences M10 Room 5.01 |
| 10 August         | Nathan                        | Bray Centre N54 Room 2.01 |
| 7 September*      | Video Conference:  Nathan and Gold Coast | N72 Room _1.18
                                 |                               | G34 Room 2.12               |
| Please note that this meeting will start at 10am |                         |
| 12 October**      | Mt Gravatt                    | Social Sciences M10 Room 5.01 |
| 9 November        | Nathan                        | Bray Centre N54 Room 2.01 |
| 7 December**      | Gold Coast                    | Chancellery G34 Room 2.02
                                 | (Council Chambers)           |
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Ms Lyn Bosanquet, INS
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