PRESENT

Members
Professor Ned Pankhurst, Chairperson
Professor Parlo Singh, Deputy Chairperson
Professor Richard Bagnall for Professor Wyatt-Smith
Professor Andy Bennett
Ms Lyn Bosanquet
Professor Graham Cuskelly
Professor David Shum
Professor Debra Bernhardt for Associate Professor Blumenstein
Professor Howard Wiseman

Ms Mary Meadowcroft (Secretary)

Rights of Audience and Debate
Dr Vicki Pattemore (Director, OR)
Dr Calvin Smith (Deputy Director, Griffith Institute for Higher Education,
Ms Daina Garklavs (Deputy Director, OR)
Mr Tony Shiel (Associate Director, OR)
Ms Julene Finnigan (Corporate Resources Manager, FBS)

Invited

1.0 APOLOGIES
Associate Professor Michael Blumenstein
Professor Lesley Chenoweth
Professor Lyn Griffiths
Professor Andrew O’Neil
Professor Claire Wyatt-Smith

2.0 CONFIRMATION OF MINUTES
2.1 The minutes of the 02/10 meeting were confirmed.

3.0 CHAIR’S REPORT
3.1 ARC and NHMRC awards and update
   a. ARC Discovery Project stats on submission time
      The Chair asked the Committee to take the message back to their Faculty Research
      Committees that if you haven’t had previous ARC success, you must start your application
      preparation early, and get your application in on time. Applicants who have had success
      may be able to run closer to deadlines, but if an applicant submits very late, then the risk of
      errors is unacceptably high and puts other applications at risk.

The Office for Research will use this knowledge as a yardstick when making
recommendations about whether or not to accept late applications, and allow reasonable
extensions for experienced researchers. However, researchers must be mindful that
submitting the week before the external deadline makes it very difficult to provide a
thorough review and can derail other applications. Extensions under these conditions are
unlikely to be granted.
The Chair noted that some research centres have arranged excellent review processes before Christmas but then were not following through by ensuring that members submit their applications by the internal deadline.

b. **NHMRC**
   i. **CDA applications**
      Noted
   ii. **NHMRC Training Fellowships**
      Noted.

c. **Future Fellowships**
   There was a good spread of applications around the Academic Groups. There is a possibility that we have not been hard enough in making the final cut for submission. This will be reviewed in the light of 2010 outcomes.

d. **ARC Linkage applications Round 1 2011 – verbal report.**
   13 applications will be submitted, although some were received late and had eligibility problems. It was good to see that there is a fair proportion of applications outside of the SEET Group. The Health Group has a strong representation in the numbers this year with 4 at present.

e. **ARC LIEF – verbal report**
   There are currently eight LIEF applications to be submitted from Griffith, and a further four to which the University is contributing.

### 3.2 ERA Update

a. **Report on SRE Staff**
   The Chair reported that Griffith achieved an 84% response rate for the survey, and the Business Group was the stand out performer. Some academic staff couldn’t access the link, and the Group Resource Managers did an excellent job of chasing round and fixing problems. Other universities who made their own definition of research active could be audited and will have to justify their position.

   The Chair provided informal information based on discussions with DISSR personnel that ERA will be used as an application metric against the Research Training Scheme (RTS). The Government won’t support RHD training in areas without excellence. It is unclear whether Government understands that a significant number of RHD students across the sector are supported outside of the RTS. It is clear that the Government wants the sector to be more selective and strategic in how it applies RTS funding.

b. **Summary of Research Quality Task Force Data**
   Tony Shiel provided an update and advised that next Monday is the cut-off date for data. There will be no change after that. The Research Data Manager will then assemble data according to technical guidelines.

   Griffith has achieved secure management of our data, the University will meet the ERA deadlines and our returns will be optimised in a strategic sense from the University’s point of view. We know more about our research estate that we knew before, and in that respect it has been valuable exercise.

### 3.3 Overheads charge on research grants
   The Chair advised that he would follow up on the need for consultation this week.
3.4 Research Centre Reporting
OR and FBS are working to ensure that the Research Centre reporting aligns with staircase. There are still a couple of items to resolve:

1. Staircase reports use a different census date to research centre reports and this must be aligned.
2. A common definition of research centre membership must be decided.
3. Whether to include RHD completion and load in the staircase reports.

There will be more discussion on these issues at the Research Centre Directors forum. It is important that those research centres that are performing strongly are rewarded for that performance. After the research centre forum the Committee will be presented with models for funding research centres.

3.5 Griffith’s 2009 ARC Centre of Excellence and CRC bids
The Chair reported that the University has submitted an ARC Centre of Excellence application. There are still a number of CRC applications in progress.

3.6 Griffith Institute of Health and Medical Research change of name to Griffith Health Institute.

Resolution:
The Committee resolved to recommend to Academic Committee that it approve a name change of the Griffith Institute of Health and Medical Research, to the Griffith Institute of Health.

Action:
3.7 Forward this item to Academic Committee for consideration at its May meeting.

4.0 DEAN’S REPORT

4.1 The Dean provided an update about all the matters mentioned in the Action Sheet from the April meeting of the Griffith Board of Research.

5.0 INTERNAL GRANTS STRATEGY

5.1 The Chair introduced this item and outlined the options to the Committee. He explained that the Committee cannot use internal grant funds to formalise support for Sir Samuel Griffiths fellowships as that would consume the whole internal grants budget. There will be 40 Fellowships in 2010 alone. The scheme is aimed at improving how we bring new staff into the university so they don’t get overwhelmed with teaching, but we can’t afford to tag each with research funds.

5.2 The issues raised by the Committee in discussion of this item were:

5.2.1 Some of the schemes act as comfort funding for staff who then never apply for external support.
5.2.2 It could be useful to tighten up on monitoring of the number of internal grantees who then go on to achieve success in external grant schemes. Some staff had won GURG and subsequently applied to ARC without success. It could be beneficial to initiate mentoring of these internal grantees so that they are able to prepare high quality successful applications to external granting schemes. The Chair agreed that mentoring could be useful, but that this would have to occur at a local level, not centrally.
5.2.3 A number of committee members preferred Option 3, to abolish the GURG and the GUIC schemes and put the funding into NRG and Encouragement Grants. Their view was that GURG is inefficient, with a low success rate and uncertain benefit.
5.2.4 Being able to fund further down the list of near miss ARC and NHMRC applications was attractive.
5.2.5 If there is to be no GURG, then staff who are changing research direction should be able to access NRG.
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5.2.6 Mentoring should be built into NRGs, and there should be a grant writing development process run by each Group as at present many of the NRG applications received are poorly written and uncompetitive.

5.2.7 There needs to be more work done to develop research through research teams, rather than the individualistic approach, so that we can support and mentor weaker researchers to be part of a team and be developed within it.

Action

5.4 The guidelines and application form for the revised NRG scheme will be prepared and sent to the Committee for approval by flying minute before the next meeting.

Resolution

5.5 The Research Committee resolved to adopt a modified Option 3. GUICS will be retained but reduced funding of $75,000 would be provided to the scheme. GURG will be suspended for one year, ie not offered in 2010, and then the Committee would review this for 2011. The saved funds will be redistributed between Encouragement and NRG grant schemes. Encouragement grants will be renamed as Griffith University Excellence Grants. They will be used to go further down the list of unsuccessful ARC Linkage Projects, ARC Discovery Projects and NHMRC Projects. The size of grant offered may also be increased if warranted in particular cases. The NRG scheme will be expanded to include researchers who are new to Griffith, so long as they do not already hold external grants or are senior appointments. NRG will give an emphasis to funding researchers who are building teams. It will also be open to researchers who can demonstrate that they are changing fields.

6.0 REVIEW OF ACADEMIC COMMITTEE

6.1 The Committee noted the current review of Academic Committee. As the Research Committee has been newly constituted the Committee did not intend to make a submission to the review.

7.0 RESEARCH INTEGRITY INFORMATION SHEET SERIES

Noted

8.0 REPORTS FROM THE OFFICE FOR RESEARCH

8.1 The following reports were noted by the Committee:

• Research Applications for 07/04/2010 – 06/05/2010
• Grants Awarded for 07/04/2010 – 06/05/2010
• Consultancies Awarded for 07/04/2010 – 06/05/2010

Noted

9.0 2010 Schedule of Meetings

2010 Meeting Schedule listed below

Meeting Day: Tuesdays 9:30am - 11:30am
* meetings will proceed only if business warrants

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Location</th>
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<tr>
<td>8 June*</td>
<td>Video Conference: Nathan and Gold Coast</td>
<td>N72 Room _1.18 G23 Room 3.01</td>
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<tr>
<td>13 July**</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<td>10 August</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.01</td>
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<tr>
<td>7 September*</td>
<td>Video Conference: Nathan and Gold Coast</td>
<td>N72 Room _1.18 G34 Room 2.12</td>
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<th>Date</th>
<th>Location</th>
<th>Room/Council Chambers</th>
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<tr>
<td>12 October**</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<tr>
<td>9 November</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.01</td>
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<td>7 December**</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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**Meeting:** 02/2010

**11 May 2010**

Meeting will start at 10am

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**Noted**

**Confirmed:**

**Date:**

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Minutes