The 4/2011 meeting of the Research Committee will be held at 9.30-11.30am on Tuesday 17 May 2011, at Nathan Bray Centre N54 Room 2.01.

(Vicki Sherburnd)
Secretary

AGENDA

1.0 WELCOME

1.1 APOLOGIES

Apologies may be recorded by contacting Gynelle Murray on extension 54106, or by emailing gynelle.murray@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 3/2011 meeting are attached for confirmation.

3.0 CHAIR'S REPORT

3.1 NHMRC UPDATE

   • Project Grants

      A total of seventy-three (73) applications was submitted in the recent NHMRC Project Grant round. A report is attached.

   • People Support applications for 2012 funding

      A total of fourteen (14) applications was received. A report is attached.

      For noting

3.2 ARC UPDATE

   • Future Fellows

      A total of twenty-three (23) applications was submitted in the recent ARC Future Fellowship round. A report is attached.

   • ARC Linkage Infrastructure and Equipment (LIEF) 2012

      The 2012 LIEF round is now open and the ARC has released the Funding Rules and associated documents. Expressions of interest have been invited from those researchers who wish to access University funds to support LIEF applications, with closing date on Friday 13 May 2011. The internal closing date for the submission of LIEF applications to the Office for Research is Monday 6 June, and the ARC closing date is Wednesday 22 June.
The ARC LIEF scheme is intended to encourage collaborative arrangements between Australian universities to support shared access to large-scale and/or expensive infrastructure, equipment and facilities in areas of existing and/or emerging research strength.

Selection criteria for the scheme are:
- the significance of the research to be supported (20%)
- the need and use of the proposed infrastructure (30%)
- the nature of the alliance and commitment between the organisations involved (30%)
- the research quality and management capacities of the investigators (20%).

The Office for Research is currently aware of one Griffith proposal with Griffith as the lead organisation and four other proposals in which Griffith will be a contributing organisation.

- ARC Discovery Early Career Awards (DECRA): 2012 round

The external closing date for this scheme is Wednesday 18 May 2011. As at Thursday 5 May 2011, 66 applications had been submitted to OR.

- ARC Linkage Projects for funding commencing in 2012 – Confidentiality of Proposals

Sections in the Linkage Projects Funding Rules for funding commencing in 2012 regarding confidentiality of information provided in applications had been significantly reworded in a circulation draft leading to concerns across the sector. The ARC advised that there would be no change in practice or intent in relation to the confidentiality of information. Subsequently however, the ARC has advised that the changed wording in the confidentiality clause, in particular in relation to partner organisations (Section 14.3 of the Funding Rules) has reverted to the wording in the previous version of the Funding Rules.

The relevant extract from the revised Funding Rules is attached for the Committee’s information.

For noting

3.3 IP POLICY
At the May meeting, University Council approved the revised IP Policy. This policy is attached for the Committee’s information.

For noting

3.4 ERA CONSULTATION RESPONSE AND PROCESS UPDATE

Griffith submitted its response to the March 2011 ERA Consultation on 6 April – a copy is attached. The Griffith response argued that changes to the Submission Guidelines should be kept to a minimum so that comparisons of ERA 2010 results with those of future ERA rounds will remain valid for measuring any improvement in the quality of Australia’s research; however, some minor changes to the Guidelines were recommended.

The University also argued that more international Research Evaluation Committee members should be used in ERA 2012, especially for ‘peer review’ disciplines – this should allow for better subjective assessment of universities’ performance against international benchmarks. Griffith was assessed in a large number of “peer review” disciplines in ERA 2010 due to its arts, humanities and social sciences strengths and
therefore improved assessment processes in these disciplines should be to Griffith’s advantage.

Preparations for ERA 2012 have begun. As of early May, three of the four Group Academic Advisory Teams (SEET, GBS and Health) have been established and held an initial meeting. Team members are currently identifying researchers who have publications missing from My Research Publications so that the University can complete its publications dataset. Mathematics research is also being considered, as outlined in the preparation schedule presented at the March meeting of the Research Committee. Short monthly meetings are being scheduled for the rest of 2011 to ensure continual progress in accordance with the preparation schedule, and to allow for Team discussions.

The ARC has not yet advised the sector of ERA 2012 submission timing or when Submission Guidelines will be released. The Ranked Outlets Lists (journals and conferences) will be released in September 2011.

For noting

3.5 EARLY CAREER REPRESENTATIVE

The DVC(R) will advise Research Committee of the successful nominee for the Early Career Researcher representative position. The nominee will commence their term of office at the June 2011 meeting.

For noting

4.0 DEAN’S REPORT

4.1 UNIVERSITY HDR TARGETS
The University has set a target for HDR student commencements and completions at five per cent per annum. A summary of actual results and target by year is attached.

4.2 HDR SCHOLARSHIPS REPORT
The University has seen an increase in the number of applications for scholarships for 2011 as well as substantially increasing the number of scholarships offered. A summary of HDR scholarships is attached.

4.3 3 MINUTE THESIS COMPETITION
The University will again be encouraging HDR students to participate in the 3 Minute Thesis Competition. The flyer for the competition is attached.

4.4 BOARD OF GRADUATE RESEARCH ACTION SHEET
  - Implementation of HDR Policies
    GGRS has progressed implementation of HDR policies through the Supervisor Accreditation Register and through Supervisor Development Workshops. A report on the implementation of HDR policies is attached.

For noting

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 RESEARCH CENTRES POLICY

A number of small amendments have been made to the Research Centres Policy to reflect the new organisational structure in the Arts, Education and Law Academic Group. Specific changes have also been made in the Staircase KPIs (eg "Staff FTE" has replaced "Academic Staff" and KPIs 8 and 9 have now been updated to reflect the ERA-based journal rankings). The amended policy, with tracked changes, is attached.

For approval

6.0 RESEARCH COMMITTEE MEETING PAPERS DISTRIBUTION LIST UPDATED

The Research Committee Agenda and meeting papers information/read only recipient list is out of date. An updated distribution list has been compiled to include Committee Members, Members with Rights of Audience and Debate as well as their key support staff and includes Team Place managers. In addition the information/read only list of recipients now includes all PVCs, Research Centre Directors, Group Resource Managers and key Office for Research, Griffith Graduate Research School and Academic Administration staff. The old and new distribution lists are attached.

For approval

7.0 RESEARCH PLAN

The University’s updated Research Plan 2011-13 will be circulated as a late paper.

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

8.0 RESEARCH ETHICS AND INTEGRITY MATTERS FOR HEADS OF ELEMENT

An eNewsletter intended as a briefing for Heads of Element is attached for the Committee’s information.

For noting

9.0 MATTERS FOR NOTING

9.1 Projects Awarded for 01/04/2011-30/04/2011
9.2 Applications submitted for 01/04/2011-30/04/2011
9.3 Consultancies Awarded for 01/04/2011-30/04/2011
9.4 Human Research Ethics Committee Minutes 02/2011

10.0 OTHER BUSINESS
11.0 NEXT MEETING

The next meeting of Research Committee will be held at 9.30-11.30am on Tuesday 14 June, 2011 at Gold Coast in Chancellery G34 Room 2.02.

11.1 2011 MEETING DATES

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<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tr>
<td>12 July</td>
<td>Mt Gravatt</td>
<td>Social Sciences M10 Room 5.01</td>
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<td>16 August</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.01</td>
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<td>13 September</td>
<td>Gold Coast</td>
<td>Chancellery G34 Room 2.02</td>
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<td>4 October</td>
<td>Nathan</td>
<td>Bray Centre N54 Room 2.02</td>
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<td>1.00-3.00pm</td>
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<td>8 November</td>
<td>Nathan</td>
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<td>6 December</td>
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DISTRIBUTION LIST

Committee Members

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<tr>
<th>Name</th>
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<tr>
<td>Professor Ned Pankhurst</td>
<td>Chair</td>
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<td>Professor Parlo Singh</td>
<td>Member - Deputy Chair</td>
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<td>Professor Richard Bagnall</td>
<td>Member - AEL</td>
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<td>Professor Andy Bennett</td>
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<td>Professor Graham Cusksely</td>
<td>Member - Business</td>
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<td>Professor Andrew O'Neil</td>
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<td>Professor Lyn Griffiths</td>
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<td>Professor David Shum</td>
<td>Member - Health</td>
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<td>Associate Professor Michael Blumenstein</td>
<td>Member - SEET</td>
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<td>Professor Howard Wiseman</td>
<td>Member – SEET</td>
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<td>Ms Joanne Sparks</td>
<td>Member - INS</td>
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<tr>
<td>Professor Lesley Chenoweth</td>
<td>Elected member of the Professoriate</td>
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<tr>
<td>Vacant</td>
<td>Early Career Researcher</td>
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Persons with rights of audience and debate

Dr Vicki Pattemore                  | Director, Office for Research |
Ms Daina Garklavs                   | Deputy Director Research Services, Office for Research |
Mr Tony Sheil                       | Deputy Director Research Policy, Office for Research |
Dr Calvin Smith                     | Associate Director, Griffith Institute for Higher Education |
Ms Julene Finnigan                  | Resource Manager, Corporate Resource Management, Planning and Financial Services |
Dr Vicki Sherburd                   | Secretary                     |

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