A meeting of the Science, Environment, Engineering and Technology Group Board was held at 10.00am on Friday 8 April 2011 in Room 2.02, Council Chamber (G34), Gold Coast campus.

MINUTES

PRESENT:

Professor Clyde Wild (Chair)
Professor Sue Berners-Price (session one)
Associate Professor Michael Blumenstein (session one)
Associate Professor Wendy Loughlin (session one)
Professor Joe Lee (session one)
Professor Mark von Itzstein (session one)
Professor Abdul Sattar (session one)
Professor Ron Quinn (session one)
Professor Yew-Chaye Loo (session one)
Mr James Walden (session one)
Professor Bofu Yu
Professor Hamish McCallum
Associate Professor Peter Bernus
Associate Professor Charles Lemckert
Ms Glenda Graham (session one)
Ms Paula Kitto (session one)
Ms Catherine Delahunty (session one)
Mr Stephen Boyd

APOLOGIES:

Professor Stuart Bunn
Professor Frank Clarke
Associate Professor Robert Sang
Dr Ann McDonnell
Associate Professor Steven O’Keefe
Dr Rene Hexel
Mr George Klich
Ms Loree Joyce
Mr Vince Lalor
Mr Liam Staunton
Professor Michael Blumenstein (session two)
Associate Professor Wendy Loughlin (session two)

Present by invitation:
Dr Jens Tampe
Professor Parlo Sing
Ms Vicky Kristoffersen
Ms Ivett Guerra
Dr Denis Crane

Secretary: Ms Silja Leskinen

1.0 CONFIRMATION OF MINUTES

The minutes of the 2/2011, (11 March), meeting of the SEET Group Board, having been circulated, were taken as read and confirmed.

SESSION ONE (10.00am – 12.00 noon) (previously SEET Group Board)

2.0 GRIFFITH ENTERPRISE DISCUSSION

Dr Jens Tampe, Senior Commercialisation Manager, Griffith Enterprise, addressed the Board. Members were provided a copy of his Power Point presentation, outlining the staff and functions of Griffith Enterprise. The Board noted that Griffith Enterprise has three lines of business: Consulting and Commercial Research, Technology Transfer and Enterprises. The
Board discussed the significance and benefits of setting up enterprises within the university. Members were advised that Griffith Enterprise will approach the elements within SEET for this purpose, but elements are also welcome to contact Griffith Enterprise to bring forward suitable projects.

3.0 NEW BUSINESS

3.1 PVC report

The PVC reported on the following matters:

- Higher Education Base Funding Review
  The Board was advised that Griffith University response to the consultation paper has now been submitted. Members were asked to advise the PVC if they are aware of any responses prepared by professional societies.

- Nathan 2025 Plan and Campus Profiles
  The Board noted that the appointment of Ms Meredith Jackson as the Director of External Relations provides a timely opportunity to profile Griffith University as a research intensive university in light of Griffith’s excellent 2010 ERA results. Members were advised that a 2025 Plan will be developed for the Nathan campus, similar to the already existing 2025 Gold Coast Plan. Members will be asked to provide input to the plan once the process is initiated.

- Group Strategic Plan 2012–2015
  Members were advised that the forthcoming Group Strategic Plan 2012-2015 is contingent on the University budget and the July meeting of the Group Board will provide a forum for discussion on the Group Strategic Plan.

- Outreach strategy
  The Board noted that Griffith Science Education Alliance, (GSEA), which is a collaborative initiative with the state government, and outreach activities such as Science on the Go, (SOTG), have a major impact. A survey completed by commencing 2010 students indicated that 18% of first year students have experienced SOTG in some form and 69% of those respondents indicated that this experience influenced their decision to come to Griffith. These activities connect Griffith well with State schools but don’t provide links to top independent schools. The SEET Group will fund a position for an outreach co-ordinator to address this and as a strategic development intended to give the Group a more co-ordinated approach to building connections to schools. The position description is currently being developed for this position. The candidate should have a background in science and connections to schools. The Board noted that Associate Professor Richard John, Program Leader of GSEA and SOTG will address the next Board meeting.

- Group marketing budget/Graduate Profiles On-line
  Members were provided a copy of the marketing budget. Ms Catherine Delahunty, Executive Officer to PVC, noted that the budget has increased in real terms but the Group intends to be more strategic in its approach to marketing and consequently common activities such as the Open Day and Tertiary Studies Expo are now funded at the Group level. Schools have been providing funding for specific matters, such as outreach activities. The Board noted a new initiative, Graduate Profiles On-line, and was provided an example. Ms Ivett Guerra, Marketing Manager, SEET, advised members that the intended outcome of the project is to provide employers a means to access Griffith Graduate information. The database will also be linked to social media, i.e. LinkedIn. Graduate Profiles On-line will be initially released for the Griffith School of Environment graduates mid-year, and will be expanded to be offered for
the whole group in semester 2 2011. The technology allows for monitoring of usage. Members were also provided samples of updates to the School web sites, and a new information package, developed for the purpose of seeking external sponsorship for SEET outreach activities.

**Action:** Invite Professor Richard John, Program Leader, GSEA, to address the May meeting of Group Board.

### 3.2 Budget and Enrolment update

3.2.1 The Group Resource Manager presented the following budget reports for SEET:

- Teaching Load (EFTSL) Half Year 2011 by Budget Element compared to Budget Targets/Projections – Teaching Week 6, Semester 1
- CGS UG 1st Semester 2011 Actual compared to Targets - Week 1 to Week 6 by Group and School
- Taught Load Trends 2006-2011 (Actual)
  - CGS UG – 2006-2011 Actual Taught Load – Half Year, @Teaching Week 6, Semester 1
  - FPOS UG – 2006-2011 Actual Taught Load – Half Year, @Teaching Week 6, Semester 1
  - RTS HDR – 2006-2011 Actual Taught Load – Half Year, @Teaching Week 6, Semester 1
  - FPOS HDR – 2006-2011 Actual Taught Load – Half Year, @Teaching Week 6, Semester 1
- Budget Impact of Load Shortfalls
  - CGS/FPOS Load/Budget short fall analysis Half Year
- Revised 2011 SEET General Fund (Operating) Income/Expenditure Budget @5 April 2011

3.2.2 The Group Resource Manager presented the following enrolment reports for SEET:

- SEET Program Attrition: Weeks 1 to 6, 2011
  
  The Dean (Academic) noted that SEET attrition had been higher than at the same time last year. He reported that analysis had indicated that high attrition was not concentrated in any particular School campus or discipline and more analysis will be undertaken to determine any causes or areas needing attention.

### 3.3 Academic matters

There were no matters to discuss.

### 3.4 Learning and Teaching matters

The Dean (Learning and Teaching) reported on the following matters:

- QIBT Service Level Agreement
  
  Members were advised that there has been a long-standing general agreement between the SEET Group and the Queensland Institute of Business and Technology,
(QIBT), regarding a delivery of consonant Diploma level programs. The arrangement provides some flow-on student recruitment and was of most significance at the Nathan campus, but it is to be noted that QIBT is currently expanding its operation to the Gold Coast campus. As a result a Service Level Agreement with QIBT is currently being formalised.

- Griffith University Teaching Grants and Citations

   The Board noted that ALTC has been disbanded, and DEEWR will continue a range of activities previously hosted by ALTC. It is anticipated that there will be a small increase in teaching grants but with emphasis on more holistic activities. Application timelines are expected to be different from the current timelines.

3.5 Research matters

- GGRS Review Implementation and On-line Business Processes

   Professor Parlo Singh, Dean, Griffith Graduate Research School, and Ms Vicky Kristoffersen, Business Processing Coordinator GGRS, addressed the meeting on the GGRS review implementation and on-line business processes. Members were advised that GGRS was reviewed in 2009 with the implementation of changes to take effect at the latest by 2012. Substantial changes, including online workflow processes, and mid-year scholarship round, are being implemented promptly, but are impacted by associated technology and systems issues. A number of interim activities have been implemented. The Board was pleased to lean that a mid-year scholarship round has been introduced in response to feedback and the 2011 round will be advertised in the near future. Of the number of scholarships available in the mid-year scholarship round has increased noticeably from 2010, when it was run for the first time. It was noted that the mid-year scholarship round may be attractive to overseas students, but response times need to improve in order to increase competitiveness. Members were advised that new processes are continuously trialled and reviewed. The Board noted its appreciation for the hard work that has been carried out for implementing changes in GGRS.

- Postdoctoral Research and Fellowship Scheme

   The Dean (Research) reminded Research Centre Directors that applications for the Postdoctoral Research and Fellowship Scheme for the 2011 round are due on 28 April 2011. He urged everyone to look at the scheme as an option for funding. Up to eight fellowships will be awarded in 2011.

3.6 Internationalisation matters

- “Split” HDR Initiative

   The Board was advised that the “split” HDR programs are now running and progressing well. Students from Malaysia are ready to commence and negotiations are in progress for more students to undertake the program. Members were asked to contact the Director (Internationalisation and Professional Liaison), or the Dean (Research), if they are aware of potential students for the program.

4.0 OTHER BUSINESS

   No items were nominated for this section

5.0 SUMMARY OF ACTION ITEMS
Session Two (12.00 noon – 2.00pm) (Previously SEET Faculty Board)

Section A: Recommendations and Reports to Academic Committee and Its Sub-Committees

6.0 Major Change Submission (2011/0004258) Bachelor of Aviation

6.1 The Board noted that the Bachelor of Aviation major change submission is being revised. Members were advised that the intent of the revised submission remains unchanged and members’ consent was sought for the submission to be progressed directly to the May meeting of the Programs Committee in order to expedite the approval of the changes as students are currently advised that degree requirements are subject to approval.

Resolution

6.2 The Board resolved to provide its consent to progress the revised Bachelor of Aviation major change submission (2011/0004258) directly to the Programs Committee.

7.0 Eng Program Withdrawal Submission (2011/0004262) 8022 Diploma of Engineering

7.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the submission (2011/0004262) proposing to withdraw the program 8022 Diploma of Engineering from offer from semester 2 2011. QIBT has received a full accreditation to offer the Diploma of Engineering and there has been no intake into this program since semester 1 2010.

Resolution

7.2 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that the Diploma of Engineering (8022) as described in (2011/0004262) be withdrawn from offer from semester 2 2011.

Action: Secretary to forward program withdrawal submission for Diploma of Engineering (8022) to Programs Committee.

8.0 BPS Program Withdrawal Submission (2011/0004257) 8023 Diploma of Biosciences

8.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the submission (2011/0004257) proposing to withdraw the program 8023 Diploma of Biosciences from offer from semester 2 2011. QIBT has received a full accreditation to offer the Diploma of Biosciences and there has been no intake into this program since semester 1 2010.
Resolution

8.2 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that the Diploma of Biosciences (8023) as described in (2011/0004257) be withdrawn from offer from semester 2 2011.

Action: Secretary to forward program withdrawal submission for Diploma of Biosciences (8023) to Programs Committee.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

9.0 MINOR CHANGE SUBMISSION (2011/0004268)
1348/1349 BACHELOR OF BIOMOLECULAR SCIENCE (ADVANCED)

9.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the attached minor change submission (2011/0004268) proposing the following changes to program 1348/1349 Bachelor of Biomolecular Science (Advanced):

- Amend content of 4001BPS Professional Training (40CP).
- Change course title of course 4002BPS from Industrial Affiliates Program II (40CP) to Professional Placement.
- Amend the program structure display for year 4 of the program to better outline the Honours and Professional pathways.

9.2 These changes are proposed due to the Southbank Institute of TAFE changing the semester of offer of the Vocational Graduate Certificate in Applied Biotechnology (Pharmaceuticals and Nutraceuticals) from semester 1 to semester 2. The Vocational Graduate Certificate previously formed part of the Professional Pathway in this program, however the change of semester precludes it from being an option for the Professional pathway. The above changes are proposed in order to maintain the learning outcomes of the Professional pathway in this program.

9.3 The Dean (Learning & Teaching) has advised that there has been no formal agreement with the Southbank Institute of TAFE in relation to offer of the VCG in Applied Biotechnology within the Bachelor of Biomolecular Science (Advanced).

Resolution

9.4 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004268) proposing changes to 1348/1349 Bachelor of Biomolecular Science (Advanced) for implementation from semester 1 2011.

10.0 MINOR CHANGE SUBMISSION (2011/0004267)
5512 MASTER OF SCIENCE WITH HONOURS (BIOTECHNOLOGY AND MOLECULAR BIOLOGY/MOLECULAR MICROBIOLOGY)

10.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004267) proposing the following changes to program 5512 Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology):
Update admission requirements to stipulate that entry is only open to international students who have not previously undertaken relevant undergraduate programs/courses in Australian universities, (the requirements previously stipulated that entry was only open to students who had not previously undertaken relevant undergraduate study at Griffith University).

Resolution

10.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004267) proposing changes to 5512 Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology) for implementation from semester 2 2011.

11.0 MINOR CHANGE SUBMISSION (2011/0004265)
1310/1311 BACHELOR OF ENGINEERING

11.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004265) proposing the following changes to program 1310/1311 Bachelor of Engineering:

- Electrical and Electronic Engineering - Change course title of course 2312ENG from Computer Engineering to C Programming and Computer Architecture in order to better reflect the content of the course.
- Civil Engineering – Add notations to indicate that course 3104ENG Pavement Design is only offered in even years.
- Civil Engineering – Delete course 3108ENG Construction Planning from the Civil Engineering listed electives list. This course has never been offered.
- Environmental Engineering – add notation to indicate that course 4204ENG Advanced Water and Wastewater Engineering will not be offered in semester 2 2011, due to staff availability.

Resolution

11.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004265) proposing changes to 1310/1311 Bachelor of Engineering for implementation from semester 1 2011.

12.0 MINOR CHANGE SUBMISSION (2011/0004264)
1329 BACHELOR OF ENGINEERING (ENVIRONMENTAL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)

12.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004264) proposing the following changes to program 1329 Bachelor of Engineering (Environmental Engineering)/Bachelor of Business (Management):

- Replace course 2002ENG Fluid Mechanics and Hydraulics with 2203ENG Engineering Fluid Mechanics. The content of each course has been tailored for the needs of relevant engineering disciplines at the campus of offer.
- Replace course 4003ENG Integrated Design Project with 4209ENG System Design Project. This amendment is a correction, the replacement has been previously approved.
Resolution
12.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004264) proposing changes to 1329 Bachelor of Engineering (Environmental Engineering)/Bachelor of Business (Management) for implementation from semester 1 2011.

13.0 MINOR CHANGE SUBMISSION (2011/0004266)
1078 BACHELOR OF ENGINEERING (CIVIL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)

13.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004266) proposing the following changes to program 1078 Bachelor of Engineering (Civil Engineering)/Bachelor of Business (Management):

- Add notations to indicate that course 3104ENG Pavement Design is only offered in even years.
- Add notations to indicate that course 3112ENG Coastal Modelling is only offered in even years.
- Add notations to indicate that course 4103ENG Advanced Coastal Modelling is only offered in odd years.
- Delete course 3108ENG Construction Planning from the Civil Engineering listed electives list. This course has never been offered.
- Delete course 4102ENG Construction Business Management from the Civil Engineering listed electives list. This course has never been offered.

Resolution
13.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004266) proposing changes to 1078 Bachelor of Engineering (Civil Engineering)/Bachelor of Business (Management) for implementation from semester 1 2011.

14.0 MINOR CHANGE SUBMISSION (2011/0004263)
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)

14.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the attached minor change submission (2011/0004263) proposing the following changes to program 1121 Bachelor of Laws/Bachelor of Science (Environment):

- As per previously approved change to the Bachelor of Science (Environment, remove course 2001ENV Climate Change (Semester 2, 20CP), and replace with 3250ENV Understanding Climate Change (Semester 1, 10CP). Consequently increase ENV elective requirement from 20CP to 30CP. This change fits within the current degree requirements for the double degree program.

Resolution
14.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0004263) proposing changes to
1121 Bachelor of Laws/Bachelor of Science (Environment) for implementation from semester 1 2011.

15.0 PROGRAM CONVENOR AND FIRST YEAR ADVISOR CHANGES

15.1 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify Program Convenor and First Year Advisor changes for the School of BPS for 2011.

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

16.0 INFORMATION SERVICES REPORT

Ms Diane Smith provided a report on the following matters:

- SEET Librarians
  
  The Board noted the SEET nominated librarians are: Ms Rebecca Brown, for the Gold Coast campus and Dr Franz Pinz for the Nathan campus.

- HERDC 2010 publications submission
  
  The Research Publications staff have identified that a large number of publications has been set up but not submitted. A list of the identified publications will be sent to the Schools and should be actioned urgently.

- Dataset Registry Trial
  
  Members were advised that staff involved in the trial, may contact Ms Robyn Rebollo, Senior Project Manager, for assistance with the project.

- New resources
  
  Members noted that a new journal, Nature Climate Change, may be available as a resource in the future. Members were advised that it is possible to include new publications on a “wish list” for available resources. Demand will then be assessed and the publication will be made available accordingly.

  Noted

17.0 2010 ANNUAL PROGRAM MONITORING

17.1 The Board noted the following timeframe for Annual Program Review and Improvement Reports:

1) Program Convenor considers Program Performance Data, prepares APRIR and forwards to the Head of School by Monday 28 February 2011.

2) Head of School considers Program Performance Data and APRIR and either approves or returns to Program Convenor for further work. Once approved, all
APRIRs to be forwarded to the Dean (Learning and Teaching) by Monday 28 March 2011.

3) Dean (Learning and Teaching) considers Program Performance Data and APRIR and either approves APRIR or, after consultation with the Head of School, advises the Program Convenor that the APRIR requires further work.

4) Dean (Learning and Teaching) completes the Dean’s Report, providing a brief annual review of the performance of the Group’s programs and forwards with the APRIRs to secretary of Programs Committee by Friday 29 April 2011.

5) APRIRs and Deans’ Reports to be considered at Programs Committee June 2011 meeting.

17.2 The Heads of Elements were encouraged to ensure that any outstanding APRIRs are forwarded to the Dean (Learning and Teaching) in a timely manner.

Noted

18.0 TIMELINES FOR PROGRAM PLANNING, DEVELOPMENT AND APPROVAL - 2012

18.1 The Board was asked to note the following critical dates for approval of program proposals for implementation in 2012:

<table>
<thead>
<tr>
<th>Approval of New Program Submissions by:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEET Group Board</td>
<td>13 May 2011</td>
<td>18 November 2011</td>
</tr>
<tr>
<td>Programs Committee – Final Date for Approval</td>
<td>14 July 2011</td>
<td>17 February 2012</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major program changes which require the approval of Programs Committee:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
</tr>
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<tbody>
<tr>
<td>SEET Group Board</td>
<td>19 August 2011</td>
<td>February 2012</td>
</tr>
<tr>
<td>Programs Committee – Final date</td>
<td>1 September 2011</td>
<td>2 March 2012</td>
</tr>
</tbody>
</table>

Noted

19.0 AMENDMENT TO STUDENT ACADEMIC MISCONDUCT POLICY AND RELATED POLICIES

The Board noted that at its 1/2011 meeting Council resolved to approve, with immediate effect, revisions to the following policies to clarify that, following the disestablishment of faculties in the Arts, Education and Law Group, the four Deans (Learning and Teaching) are the Chairs of Assessment Boards and are the relevant authority for assessment decisions in the respective academic groups:

Student Grievances and Appeals policy. see: [http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/be52c10d0ae50bdd4a256bb400633184?opendocument](http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/be52c10d0ae50bdd4a256bb400633184?opendocument)

Institutional Framework for Promoting Academic Integrity Among Students, see:
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/03ee5c37f0926a0e4a25736f0063eaea?opendocument
Academic Award, Programs, Nomenclature and Abbreviations, see:
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/06e0ae354eaa26524a256bd600134109?opendocument

Noted

20.0 HIGHER DEGREE RESEARCH GRADUATE ATTRIBUTES

The Board noted that the Academic Committee, on the recommendation of the 8/2010 Board of Graduate Research (8 December), resolved to adopt the Higher Degree Research Graduate Attributes, see:

Noted

21.0 OTHER BUSINESS
Nil

22.0 2011 MEETING SCHEDULE

Remaining 2011 meetings of the SEET Group Board will be held at 10.00am on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>13 May</td>
<td>Nathan</td>
<td>Room 2.02 Bray Centre (N54)</td>
</tr>
<tr>
<td>10 June</td>
<td>Gold Coast</td>
<td>Room 2.02 The Chancellery (G34)</td>
</tr>
<tr>
<td>19 August</td>
<td>Gold Coast</td>
<td>Room 2.02 The Chancellery (G34)</td>
</tr>
<tr>
<td>16 September</td>
<td>Nathan</td>
<td>Room 2.02 Bray Centre (N54)</td>
</tr>
<tr>
<td>21 October</td>
<td>Gold Coast</td>
<td>Room 2.02 The Chancellery (G34)</td>
</tr>
<tr>
<td>18 November</td>
<td>Nathan</td>
<td>Room 2.02 Bray Centre (N54)</td>
</tr>
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23.0 SUMMARY OF ACTION ITEMS

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forward program withdrawal submission for Diploma of Engineering (8022) to Programs Committee.</td>
<td>Secretary (action taken)</td>
</tr>
<tr>
<td>Forward program withdrawal submission for Diploma of Biosciences (8023) to Programs Committee.</td>
<td>Secretary (action taken)</td>
</tr>
</tbody>
</table>
DISTRIBUTION LIST

Group Board Members  Appointment Type
Professor Clyde Wild  ex officio (Chair)
    Dean (Academic)
Professor Sue Berners-Price  ex officio
    Pro Vice Chancellor (Science, Environment, Engineering & Technology)
Associate Professor Michael Blumenstein  ex officio
    Dean, Research (Science, Environment, Engineering & Technology)
Associate Professor Wendy Loughlin  ex officio
    Dean, Learning & Teaching (Science, Environment, Engineering & Technology)
Professor Bofu Yu  ex officio
    Head, Griffith School of Engineering
Associate Professor Peter Bernus  ex officio
    Head, School of Information & Communication Technology
Professor Hamish McCallum  ex officio
    Head, Griffith School of Environment
Professor Frank Clarke  ex officio
    Head, School of Biomolecular & Physical Sciences
Associate Professor Charles Lemckert/Associate Professor Steven O'Keefe  appointed
    Deputy Head, Griffith School of Engineering
Dr Rene Hexel/ Dr Wayne Pullan  appointed
    Deputy Head, School of Information & Communication Technology
Associate Professor Anthony Carroll  appointed
    Deputy Head, Griffith School of Environment
Dr Ann McDonnell/ Associate Professor Robert Sang  appointed
    Deputy Head, School of Biomolecular & Physical Sciences
Representative of the Directors of the Group Research Centres  vacant
Professor Yew-Chaye Loo  invited
    Director, Internationalisation & Professional Liaison
Professor Stuart Bunn  invited
    Director, Australian Rivers Institute
Professor Ron Quinn  invited
    Director, Eskitis Institute for Cell and Molecular Therapies
Professor Abdul Sattar  invited
    Director, Institute for Integrated and Intelligent Systems
Professor Mark von Itzstein  invited
    Director, Institute for Glycomics
Mr James Walden  invited
    Group Resource Manager (SEET)
Ms Glenda Graham  invited
    Human Resource Manager (SEET)
Ms Catherine Delahunty  invited
    Executive Officer to the PVC
Mr Stephen Boyd  invited
Mr George Klich  invited
    Technical Managers, Technical Services (SEET)
Mr Vince Lalor
Deputy Resource Manager
invited

Ms Paula Kitto
invited

Mr Liam Staunton
HR Advisers (SEET)

Ms Veronica Dawson
INS representative
invited

Professor Allan Cripps
Pro Vice Chancellor (Health)
invited

Professor Nick Buys
Dean, Learning & Teaching (Health Group)
invited

Information Copies
School Administrative Officers – Science, Environment, Engineering & Technology Group
School Secretaries – Science, Environment, Engineering & Technology Group

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy