GRiffith University
Science, Environment, Engineering & Technology Group Board
Agenda 1/2012

A meeting of the Science, Environment, Engineering and Technology Group Board will be held at 10.00am on Friday 10 February in Room 2.02, Council Chamber, The Chancellery (G34), Gold Coast campus.

Contents

1.0 Apologies
2.0 Confirmation of Minutes

Part One (10.00am – 12.00 noon)

3.0 Matters arising from the 9/2011 (18 November) Minutes
4.0 New Business
5.0 Information Services Report
6.0 Other Business

Part Two (12.00 noon – 2.00pm)

7.0 Matters arising from the 9/2011 (18 November) Minutes

Section I: Matters for Debate and Decision

8.0 5 Year Program Review Report (2012/0011503)
     1264 Bachelor of Forensic Science
     1368 Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice

9.0 Science, Environment, Engineering and Technology 2013 Program Profile Plan

Section II: Matters Requiring Ratification of Executive Action

10.0 BPS Major Change Submission (2011/0004365)
     3256 Graduate Certificate in Applied Clinical Genetics
     4155 Graduate Diploma of Applied Clinical Genetics
     5122 Master of Science with Honours in Genetic Counselling

11.0 BPS Minor Change Submission (2011/0004363)
     4140 Graduate Diploma of Flight Management

12.0 ENG Minor Change Submission (2011/0004335)
     1310/1311 Bachelor of Engineering
     1320 Bachelor of Engineering (Advanced Studies)

13.0 ENG Minor Change Submission (2011/0004361)
     3205/3206 Graduate Certificate in Engineering
     5467/5468 Master of Engineering
     5528/5529 Master of Engineering (Advanced Studies)
     5574 Master of Engineering (Dual Specialisation)

14.0 ENG Minor Change Submission (2012/0011502)
     1321/1322 Bachelor of Engineering/Bachelor of Science

15.0 ENV Minor Change Submission (2011/0004364)
     1086 Bachelor of Urban and Environmental Planning
     1087 Bachelor or Urban and Environmental Planning/Bachelor or Science (Environment)
     1121 Bachelor or Laws/Bachelor of Science (Environment-Urban and Regional Planning Stream)
3216 GRADUATE CERTIFICATE IN URBAN AND ENVIRONMENTAL PLANNING
5486 MASTER OF URBAN AND ENVIRONMENTAL PLANNING
5500 MASTER OF URBAN AND ENVIRONMENTAL PLANNING WITH HONOURS

16.0 PROGRAM CONVENOR AND FIRST YEAR ADVISOR CHANGES

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

17.0 2012 5 YEAR PROGRAM REVIEWS
19.0 OTHER BUSINESS
20.0 2012 MEETING SCHEDULE

Significant Committee Events
This meeting of the Science, Environment, Engineering & Technology Group Board will be at 10.00am on Friday 10 February in Room 2.02, Council Chamber, The Chancellery (G34), Gold Coast campus.

Deadlines
- Agenda items due with Secretary, Programs Committee for March meeting by 15 March 2012.

Committee TeamPlace Web Address
  Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Active Directory login. Call the Secretary on 57792 for advice or if experiencing difficulties.

GRiffith University
Science, Environment, Engineering & Technology Group Board

Faculty Board Members | Appointment Type
--- | ---
Professor Clyde Wild | ex officio (Chair)
Dean (Academic) |  
Professor Sue Berners-Price | ex officio
Pro Vice Chancellor (Science, Environment, Engineering & Technology) |  
Associate Professor Michael Blumenstein | ex officio
Dean, Research (Science, Environment, Engineering & Technology) |  
Associate Professor Wendy Loughlin | ex officio
Dean, Learning & Teaching (Science, Environment, Engineering & Technology) |  
Professor Bofu Yu | ex officio
Head, Griffith School of Engineering |  
Associate Professor Peter Bernus | ex officio
Head, School of Information & Communication Technology |  
Professor Hamish McCallum | ex officio
Head, Griffith School of Environment |  
Professor Frank Clarke | ex officio
Head, School of Biomolecular & Physical Sciences |  
Associate Professor Charles Lemckert/Associate Professor Steven O'Keefe | appointed
Deputy Head, Griffith School of Engineering |  
Dr Rene Hexel/ Dr Wayne Pullan | appointed
Deputy Head, School of Information & Communication Technology |  
Associate Professor Anthony Carroll/Professor Nigel Stork | appointed
Deputy Head, Griffith School of Environment |  
Dr Ann McDonnell/Associate Professor Robert Sang | appointed
Deputy Head, School of Biomolecular & Physical Sciences |  

www.griffith.edu.au/committees
Representative of the Directors of the Group Research Centres  vacant
Professor Yew-Chaye Loo  invited
   Director, Internationalisation & Professional Liaison
Professor Stuart Bunn  invited
   Director, Australian Rivers Institute
Professor Ron Quinn  invited
   Director, Eskitis Institute for Cell and Molecular Therapies
Professor Abdul Sattar  invited
   Director, Institute for Integrated and Intelligent Systems
Professor Mark von Itzstein  invited
   Director, Institute for Glycomics
Mr James Walden  invited
   Group Resource Manager (SEET)
Ms Glenda Graham  invited
   Human Resource Manager (SEET)
Ms Catherine Delahunty  invited
   Executive Officer to the PVC
Mr Stephen Boyd  invited
Mr George Klich  invited
   Technical and Logistics Managers, Technical Services (SEET)
Mr Vince Lalor  invited
   Deputy Resource Manager
Ms Paula Kitto  invited
   HR Advisers (SEET)
Ms Veronica Dawson  invited
   INS representative
Professor Allan Cripps  invited
   Pro Vice Chancellor (Health)
Professor Nick Buys  invited
   Dean, Learning & Teaching (Health Group)

Information Copies
School Administrative Officers – Science, Environment, Engineering & Technology Group
School Secretaries – Science, Environment, Engineering & Technology Group

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
GRiffith university
Science, Environment, Engineering & Technology Group Board

AGENDA 1/2012

A meeting of the Science, Environment, Engineering and Technology Group Board will be held at 10.00am on Friday 10 February in Room 2.02, Council Chamber, The Chancellery (G34), Gold Coast campus.

Kim Hillier
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Kim Hillier, x 57792, or by emailing K.Hillier@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 9/2011 (18 November) meeting will be circulated. To be taken as read and confirmed.

PART ONE (10.00am – 12.00 noon)

3.0 MATTERS ARISING FROM THE 9/2011 (18 NOVEMBER) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide feedback to the Dean (Learning and Teaching) on the draft LTPA Strategic Allocation of Funds document. Update: Document to be reviewed in light of 2012 QTAC data.</td>
<td>Heads of Schools</td>
</tr>
</tbody>
</table>

4.0 NEW BUSINESS

4.1 Presentations to the Board
   • Outreach activities and options that could replace the Science and Engineering Challenge. Professor Richard John will address the Board at 10.00am regarding outreach activities.

4.2 PVC Report
   PVC to report

4.3 Budget and Enrolment Update
   • Budget/Contingency position
   GRM to report

4.4 Academic Matters
   Dean (Academic) to report
4.5 Learning and Teaching Matters
- QTAC update and OPs (see attachments 4.5a and 4.5b)
  Dean (Learning and Teaching) to report

4.6 Research Matters
- ERA status
- EOI process for ARC Discovery Projects and ARC Early Career Researcher Award (DECRA)
  Acting Dean (Research) to report

4.7 Internationalisation Matters
- Report on visit: Singapore, Brunei, Malaysia and Thailand
- SEET International Marketing Plan 2012/13 (attachment 4.7 to follow)
  Director (Internationalisation and Professional Liaison) to report

5.0 INFORMATION SERVICES REPORT
Ms Veronica Dawson will present the Information Services (SIR) Report (see attachment 5.0)

6.0 OTHER BUSINESS

PART TWO (12.00 noon– 2.00pm)

7.0 MATTERS ARISING FROM THE 9/2011 (18 NOVEMBER) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forward Group Board’s feedback on course marking and grading moderation to the University Assessment Committee by 9 December 2011.</td>
<td>Secretary (action taken)</td>
</tr>
<tr>
<td>Present a proposal to a future meeting of Group Board for the documentation of risk management practice within course profiles for adoption within the Group.</td>
<td>Dean (Teaching and Learning)</td>
</tr>
</tbody>
</table>

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 5 YEAR PROGRAM REVIEW REPORT (2012/0011503)
- 1264 BACHELOR OF FORENSIC SCIENCE
- 1368 BACHELOR OF FORENSIC SCIENCE/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

8.1 The University’s Program Planning, Development, Approval and Review Processes advise (in Section 10.2) that the review team’s report is submitted to the Group Board for consideration. Where the review’s summary recommendation is for the program to
be approved, the relevant Dean and Program Convenor respond to the recommendations contained in the review team's report in the form of an Implementation Plan, including any necessary program changes, for consideration by the School Committee and Group Board. The Group Board forwards the Implementation Plan and any necessary program changes to Programs Committee. This process is to be completed within two months of receipt of the review report from the review team by the Group Board. Changes to programs follow the University's procedures for approval.

8.2 The Board is now asked to consider the attached five-year program review report (2012/0011503) for the Bachelor of Forensic Science (1264) and the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (1368), for recommendation to proceed with the Implementation Plan.

For consideration

9.0 SCIENCE, ENVIRONMENT, ENGINEERING AND TECHNOLOGY 2013 PROGRAM PROFILE PLAN

9.1 The Board is asked to note the following due dates for approval of full program proposals for programs to be introduced in semester 1 2013:

SEET Group Board – 1 June for 15 June 2012 meeting
Programs Committee – 5 July for 19 July 2012 meeting

and for approval of major change submissions for implementation in semester 1 2013:

SEET Faculty Board – 6 July for 20 July 2012 meeting
Programs Committee – 26 July for 9 August 2012 meeting

9.2 The Dean (Learning & Teaching) will provide members with a brief update on the new programs and award plans that have received DVC (Academic) planning approval for introduction in 2013:

Bachelor of Biomedical Science with Honours (Accelerated)
Bachelor of Environmental Management/Bachelor of Business
3206/5468/5529 Graduate Certificate in Engineering/Master of Engineering/Master of Engineering Advanced Studies (Nathan) - new award specialisations in Sports Technology and Energy Systems

9.3 The Board is asked to note that the following planned program initiative has been deferred to 2014:

1356 B Environmental Design, new award major in Landscape Studies, and New postgraduate program, Master of Landscape Architecture

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

10.0 BPS MAJOR CHANGE SUBMISSION (2011/0004365)
3256 GRADUATE CERTIFICATE IN APPLIED CLINICAL GENETICS
4155 GRADUATE DIPLOMA OF APPLIED CLINICAL GENETICS
5122 MASTER OF SCIENCE WITH HONOURS IN GENETIC COUNSELLING
10.1 On the recommendation of the Dean (Academic) (20 December 2011), the Group Board is asked to ratify the attached minor change submission (2011/0004365) proposing the following changes:

- Revise the structure of the Graduate Certificate in Applied Clinical Genetics (3256) from 40CP of core courses to 30CP of core courses and a 10CP elective, effective 2012. The change is proposed to provide options for students to focus on their sphere of preferred interest.

- On the advice from the School of HSV that it wishes to withdraw the course 7010HSV Applied Counselling for Genetic Counsellors effective semester 1 2012, replace this course with the new course 7251BPS Counselling Individuals and Families in the Graduate Certificate in Applied Clinical Genetics (3256), Graduate Diploma of Applied Clinical Genetics (4155) and Master of Science with Honours in Genetic Counselling (5122).

For ratification

11.0 BPS MINOR CHANGE SUBMISSION (2011/0004363)
4140 GRADUATE DIPLOMA OF FLIGHT MANAGEMENT

11.1 On the recommendation of the Dean (Academic) (28 November 2011), the Group Board is asked to ratify the attached minor change submission (2011/0004363) proposing the following change to the Graduate Diploma of Flight Management (4140):

- Following negotiations with the Flight Training School, swap the CP load on Flight Practicums 2 and 7 to more accurately reflect the progression and outcomes of these flight practicums.

- Adjust the semester of offer for Flight Practicum 3A and Flight Practicum 5 to maintain full-time enrolment status for students. Dynamic dating of the offering and census dates for Flight Practicum 3A (if needed) and Flight Practicum 5 will be used to maintain the sequencing of FP1-8.

- Recode all the course codes to maintain the Flight Practicums in a sequence that is consistent for staff and students.

For ratification

12.0 ENG MINOR CHANGE SUBMISSION (2011/0004335)
1310/1311 BACHELOR OF ENGINEERING
1320 BACHELOR OF ENGINEERING (ADVANCED STUDIES)

12.1 On the recommendation of the Dean (Learning and Teaching) (24 November 2012), the Group Board is asked to ratify the attached minor change submission (2011/0004335) proposing the following changes to the Bachelor of Engineering (1310/1311) and Bachelor of Engineering (Advanced Studies (1320):

Cross-discipline changes:

- Replace 1001ENG Engineering Practice and Sustainability with 1007ENG Engineering Fundamentals in year 1 of the Gold Coast disciplines, effective semester 1 2012. This change follows an internal review which identified some sequencing issues with the current common first year at the Gold Coast.

- Replace 1101BPS Chemistry A with 1009ENV General Chemistry in year 1 of the Nathan disciplines, effective semester 1 2012.

- Reflect changes to semesters of offer and renaming of ICT courses included within the Engineering programs.
• Rename 4001ENG Industrial Affiliates Program to Industry Affiliates Program.

• Relocate 4001ENG Industry Affiliates Program from semester 1 to semester 2 in the Mechatronic, Electrical and Electronic and Sport and Biomedical Engineering disciplines, effective 2013. This change is made on the advice of the Industry Advisory Panels to fit with their planning cycles and so facilitate the offering of placements. Having final year coursework precede the IAP will also better prepare students for their placements. Final year course relocations as advised below will result from this change.

Environmental Engineering:

• Withdraw the elective course 4203ENG Wetland Systems from offer in semester 2 2012 only.

Electrical and Electronic Engineering:

• Rename 4312ENG Transmission and Radiation to Electromagnetic Waves and Propagation, effective 2013.

• Rename 4313ENG Power Distribution and Control to Electric Power Systems and Control, effective 2013.

• Replace 3316ENG Practical Electronics II with 3319ENG Power Transmission and Distribution, effective 2012. This change is made on advice from the Electrical and Electronic Engineering Advisory Panel and will result in the revision and renaming of other courses in the power stream to provide better sequencing of content.

• Rename 3311ENG Power Electronics and Machines to Power Electronics and Electrical Machines, effective 2012.

Mechatronic Engineering:

• Rename 2312ENG Computer Engineering to C Programming and Computer Architecture, effective 2012.

• Relocate 4309ENG Mechatronic Systems Design and Engineering from semester 2 to semester 1, effective 2012.

• Replace 4315ENG Communication Systems with 4308ENG Digital Control Systems Engineering, effective 2012. This change is made on advice from the Mechatronic Engineering Advisory Panel.

Sport and Biomedical Engineering:

• Withdraw the July intake effective 2012. This change results from the decision to limit July intake at the Gold Coast to the three major disciplines of Civil, Electrical and Electronic, and Mechanical. The maintenance of course sequencing in July intake structures for the other disciplines has been difficult to manage as they draw from other Schools’ offerings.

• Reflect the relocation of 1016MSC Anatomy and Physiology Systems I from semester 2 to semester 1.

• Relocate 3402ENG Biomedical and Sport Instrumentation from semester 2 to semester 1, effective 2013
• Relocate 3401ENG Signals and Imaging for Biomedicine and Sport from semester 2 to semester 1, effective from 2013.

• Relocate 4315ENG Communication Systems from semester 2 to semester 1, effective from 2013.

• Relocate 3304ENG Control Systems from semester 1 to semester 2, effective 2012.

Software Engineering:

• Consequential changes resulting from approved changes to the Bachelor of Information Technology program.

For ratification

13.0 ENG MINOR CHANGE SUBMISSION (2011/0004361)
3205/3206 GRADUATE CERTIFICATE IN ENGINEERING
5467/5468 MASTER OF ENGINEERING
5528/5529 MASTER OF ENGINEERING (ADVANCED STUDIES)
5574 MASTER OF ENGINEERING (DUAL SPECIALISATION)

13.1 On the recommendation of the Dean (Learning and Teaching) (24 November 2012), the Group Board is asked to ratify the attached minor change submission (2011/0004361) proposing the following changes to the Graduate Certificate in Engineering (3205/3206), Master of Engineering (5467/5468), master of Engineering (Advanced Studies) (5528/5529) and Master of Engineering (Dual Specialisation) (5574)

Management discipline:

• Rename 7206ENG Safety, Quality and Performance Management to 7206ENG Quality and Performance Management to reflect a revision of content to accommodate the course’s multidisciplinary intake.

• Rename 7204ENG Risk Analysis and Management to Risk Management and Safety to reflect its safety management component.

Electronic and Computer Engineering discipline:

• Introduce the course 7512ENG Linear Electromagnetics to provide students with a new specialist area.

Advanced Studies

• Rename 7605ENG Industrial Affiliates Program to Industry Affiliates Program.

For ratification

14.0 ENG MINOR CHANGE SUBMISSION (2012/0011502)
1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE

14.1 On the recommendation of the Dean (Learning and Teaching) (1 February 2012), the Group Board is asked to ratify the attached minor change submission (2012/0011502) proposing the following changes to the Bachelor of Engineering/Bachelor of Science (1321/1322), which are consequential changes resulting from the changes proposed to the Bachelor of Engineering (1310/1311) in (2011/0004335):

• Replace 1001ENG Engineering Practice and Sustainability with 1007 Engineering Fundamentals in year 1 for Civil Engineering.

• For Environmental Engineering, replace 1101BPS Chemistry 1A with 1009ENV General Chemistry.
For ratification

15.0 ENV MINOR CHANGE SUBMISSION (2011/0004364)
1086 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING
1087 BACHELOR OR URBAN AND ENVIRONMENTAL PLANNING/BACHELOR OF SCIENCE (ENVIRONMENT)
1121 BACHELOR OR LAWS/BACHELOR OF SCIENCE (ENVIRONMENT-URBAN AND REGIONAL PLANNINGSTREAM)
3216 GRADUATE CERTIFICATE IN URBAN AND ENVIRONMENTAL PLANNING
5486 MASTER OF URBAN AND ENVIRONMENTAL PLANNING
5500 MASTER OF URBAN AND ENVIRONMENTAL PLANNING WITH HONOURS

15.1 On the recommendation of the Dean (Academic) (21 December 2011), the Group Board is asked to ratify the attached minor change submission (2011/0004364) proposing the following change to the above-named programs:

- Relocate 2057ENV/7077ENV Urban Analysis from semester 1 to semester 2. This change is proposed so that students complete 2271ENV Research Methods prior to taking 2057ENV. Currently both courses are offered in semester 1.

For ratification

16.0 PROGRAM CONVENOR AND FIRST YEAR ADVISOR CHANGES

16.1 On the recommendation of the Dean (Learning and Teaching) the Group Board is asked to ratify the following Program Convenor and First Year Advisor changes for 2012:

First Year Advisor changes:

1109 Bachelor of Information Technology (Gold Coast), 1331 Bachelor of Information Technology (Advanced with Honours) (Gold Coast), 1341 Bachelor of Information Technology (Advanced) (Gold Coast), 1339 Bachelor of Information Technology/Bachelor of Multimedia (Gold Coast), 1110 Bachelor of Multimedia (Gold Coast), 1361 Bachelor of Business Information Systems (Gold Coast) – Dr Xin-Wen Wu.

1042 Bachelor of Information Technology (Nathan), 1331 Bachelor of Information Technology (Advanced with Honours) (Nathan), 1341 Bachelor of Information Technology (Advanced) (Nathan), 1236 Bachelor of Information Technology/Bachelor of Multimedia (Nathan), 1046 Bachelor of Multimedia (Nathan), 1360 Bachelor of Business Information Systems (Nathan), 1045 Bachelor of Information Technology/Bachelor of Science (Nathan) – Dr David Tuffley.

1356 Bachelor of Environmental Design – Associate Professor Leigh Shutter

Programs Convenor Changes:

1042 Bachelor of Information Technology (Nathan), 1331 Bachelor of Information Technology (Advanced with Honours) (Nathan), 1341 Bachelor of Information Technology (Advanced) (Nathan), 1236 Bachelor of Information Technology/Bachelor of Multimedia (Nathan), 1046 Bachelor of Multimedia (Nathan), 1360 Bachelor of Business Information Systems (Nathan), 1045 Bachelor of Information Technology/Bachelor of Science (Nathan) – Dr David Chen.

1028 Bachelor of Aviation, 1367 Bachelor of Aviation Management – Associate Professor Paul Bates.
For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

17.0 2012 5 YEAR PROGRAM REVIEWS

10.1 The University’s Program Planning, Development, Approval and Review Processes advise (in Section 10.2) that all undergraduate and postgraduate programs are (normally) reviewed at least once in every five year period for the purpose of continuous improvement, bench-marking, curriculum renewal and re-accreditation.

17.2 The Board is asked to note that the following programs have been identified on the Group’s program profile plan to undergo a 5 year program review in 2012:

<table>
<thead>
<tr>
<th>Code</th>
<th>Program Name</th>
<th>Review Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>1306</td>
<td>Bachelor of Medical Science</td>
<td>5 Year Program Review</td>
</tr>
<tr>
<td>1031</td>
<td>Bachelor of Biomedical Science</td>
<td>5 Year Program Review</td>
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<tr>
<td>1348/</td>
<td>Bachelor of Biomolecular Science (Advanced) (Nathan/Gold Coast)/B Biomolecular Science (Exit Point) (Gold Coast)</td>
<td>5 Year Program Review</td>
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<tr>
<td>2078</td>
<td>Biomolecular and Physical Sciences Honours Program</td>
<td>5 Year Program Review</td>
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<tr>
<td>1240</td>
<td>Bachelor of Photonics &amp; Nanoscience</td>
<td>5 Year Program Review</td>
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<tr>
<td>1042/</td>
<td>Bachelor of Information Technology</td>
<td>Australian Computer Society Accreditation</td>
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<td>1109</td>
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<tr>
<td>2011/</td>
<td>Bachelor of Information Technology with Honours</td>
<td>Australian Computer Society Accreditation</td>
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<tr>
<td>2020</td>
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<tr>
<td>1250</td>
<td>Bachelor of Information Technology (Accelerated and @Work)</td>
<td>Australian Computer Society Accreditation</td>
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<tr>
<td>1331/</td>
<td>Bachelor of Information Technology (Advanced with Honours)/Bachelor of Information Technology (Advanced)</td>
<td>Australian Computer Society Accreditation</td>
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<td>1341</td>
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<td>1045</td>
<td>Bachelor of Science/Bachelor of Information Technology</td>
<td>Australian Computer Society Accreditation</td>
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<td>1046/</td>
<td>Bachelor of Multimedia</td>
<td>Australian Computer Society Accreditation</td>
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<td>1110</td>
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<td>2013/</td>
<td>Bachelor of Multimedia with Honours</td>
<td>Australian Computer Society Accreditation</td>
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<td>2021</td>
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<td>1236/</td>
<td>Bachelor of Information Technology/Bachelor of Multimedia</td>
<td>Australian Computer Society Accreditation</td>
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<tr>
<td>1360/</td>
<td>Bachelor of Business Information Systems</td>
<td>Interim Report (as using courses from Bit)</td>
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<tr>
<td>1361</td>
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</table>
17.3 For professionally accredited programs, the external accreditation review and re-accreditation process may take the place of the internal review and re-accreditation process, with the findings of the external accrediting professional body and an implementation plan, including advice on any identified program changes, to be forwarded to Group Board and Programs Committee.

17.4 Other programs undergo the following internal 5 year review process:

1) Terms of reference, proposed timetable, methodology and review team membership for the review are forwarded to Group Board and then to Programs Committee.

2) The program convenor prepares a briefing paper for the information of the review team, in consultation with the Head of School and Dean (Learning and Teaching).

3) The review team's report is submitted to Group Board within 2 months of commencement of deliberations.

4) The Dean (Learning and Teaching) and the program convenor respond to the review team's recommendations in the form of an implementation plan, including any required program changes.

5) The implementation plan and any program changes are considered in turn by School Committee, Group Board, Programs Committee.

6) If the review team recommends withdrawal of the program, the recommendation is forwarded to the DVC (Academic) via the Group PVC for consideration.

For noting

18.0 AQF UPDATE

The Dean (Learning and Teaching) will provide an update report on AQF issues.

For noting

19.0 OTHER BUSINESS

20.0 2012 MEETING SCHEDULE

The 2012 meetings of the SEET Group Board will be held at 10.00am on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 February</td>
<td>Gold Coast</td>
<td>G34_2.02</td>
</tr>
<tr>
<td>9 March</td>
<td>Nathan</td>
<td>N54_2.02</td>
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<td>20 April</td>
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<td>14 September</td>
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<td>12 October</td>
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<tr>
<td>16 November</td>
<td>Nathan</td>
<td>N54_2.02</td>
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