A meeting of the Science, Environment, Engineering and Technology Group Board was held at 10.00am on Friday 18 November 2011 in Room 2.02, Council Chamber, Bray Centre (N54), Nathan campus.

MINUTES

PRESENT:

Professor Clyde Wild (Chair)
Professor Sue Berners-Price
Associate Professor Michael Blumenstein
Associate Professor Wendy Loughlin
Professor Yew-Chaye Loo
Professor Hamish McCallum
Professor Frank Clarke
Professor Bofu Yu
Associate Professor Steven O’Keefe
Dr Wayne Pullan
Professor Nigel Stork
Professor Stuart Bunn
Professor Ron Quinn
Associate Professor Kewen Wang
Professor Mark von Itzstein
Mr James Walden
Ms Catherine Delahunty
Mr Stephen Boyd
Mr George Klich
Mr Vince Lalor
Ms Veronica Dawson

APOLOGIES:

Associate Professor Charles Lemckert
Professor Abdul Sattar
Ms Glenda Graham

Present by Invitation:
Ms Ivett Guerra and Ms Emma Newton for agenda item 4.1

Secretary: Ms Silja Leskinen

1.0 CONFIRMATION OF MINUTES

The minutes of the 8/2011 (21 October), meeting of the SEET Group Board, having been circulated, were taken as read and confirmed.

PART ONE (10.00am – 12.00 noon) (previously SEET Group Board)

2.0 MATTERS ARISING FROM THE 8/2011 (21 October) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elements that have not advised their priorities for the Operational Plan to the PVC are to do so as a matter of urgency.</td>
<td>Group Board Members</td>
</tr>
</tbody>
</table>
Members to provide feedback to the Dean (Research) on what initiatives are already occurring and what strategies they would like to see in order to attract more RHD enrolments.

3.0 NEW BUSINESS

3.1 Presentations to the Board
- Marketing
  Ms Emma Newton, Deputy Director, and Ms Ivett Guerra, Marketing Manager (SEET), External Relations, addressed the Board regarding marketing. The Board viewed a presentation outlining the marketing activities undertaken in 2011 with the main objectives of increasing preferences and enrolments of higher OP students across the Schools and meeting quotas for 2012. Elements were strongly encouraged to ensure that their web pages have content and are up to date as all marketing includes links to University web pages. It was noted that SEET has a web officer who can assist in the process. In response to a query regarding promotion of the Group’s research capabilities, it was noted that there are limited opportunities at the corporate level. It was noted that a working party would be established for 2012 to review the distribution of funding at Group level to determine a share of funding to promote research. Members commented that School sites could improve in capturing “exciting”, work being undertaken in centres, in order to promote the links between the courses offered by the School and research.

3.2 PVC Report
- ARC Future Fellowship Awards
  The PVC congratulated the winners or the ARC Future Fellowship Awards: Professor David Kielpinski, Associate Professor Sally-Ann Poulsen and Associate Professor Geoffrey Pryde.

- Staffing Matters
  The PVC noted the retirement of Professor Barry Harrison, and the appointment of Professor Geoff Tansley as the new Chair in Mechanical Engineering. She also noted the appointment of Professor Brendan Mackey as the Director for the Griffith Climate Change Response program.

- Operational Plan
  Members were advised that the draft 2012 Operational Plan is about to be progressed to a meeting with the VC and DVCs. The SEET budget has been re-framed as part of this process. Strategic allocations will be made for teaching and research in the new operating environment.

- 2011
  The PVC noted that 2011 has been a busy year and many new initiatives have been introduced as higher education moves into a new era. She thanked members for their hard work and asked them to convey her message of thanks to the staff in the Schools also.

3.3 Budget and Enrolment Update
- Enrolment Update
  The GRM provided the following Enrolment reports:
  - SEET Group – Total Teaching Load (EFTSL) Full year 2011 by Budget Element Compared to Budget Targets/Projections
• SEET Group – Total CGS Taught Load 2010/2011 vs Targets
• SEET Group – Total FPOS Taught Load 2010/2011 vs Targets
• SEET – CGS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School BPS – CGS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENG – CGS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENV – CGS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ICT – CGS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• SEET – CGS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School BPS -CGS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENG -CGS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENV -CGS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ICT -CGS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• SEET – CGS CPG/FPPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School BPS – CGS CPG/FPPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENG – CGS CPG/FPPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENV – CGS CPG/FPPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ICT – CGS CPG/FPPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• SEET – RTS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School BPS – (inc GLY and NPD) – RTS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENG – RTS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENV – RTS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ICT – (inc ISY) – RTS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• SEET – FPOS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School BPS – FPOS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENG – FPOS UG 2006-2011 Actual Taught Load 2nd Semester – Week 15
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• SEET – FPOS CPG 2006-2011 Actual Taught Load 2nd Semester – Week 15
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• School ENG – FPOS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ENV – FPOS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• School ICT – FPOS HDR 2006-2011 Actual Taught Load 2nd Semester – Week 15
• SEET Group First Preferences QTAC
• SEET Group All Preferences QTAC
• Applicant Data – Program by Group

The Dean (Academic) provided the following Enrolment reports:
• Summary of 2011 QTAC Preferences as of 14 November 2011
• Projected 2011 EOY Position

• Budget
The GRM provided the following budget reports:
• Draft SEET Group 2011 Income/Expenditure Budget 16 November 2011 General Fund (Operating)
• 2012 Draft Budget

3.4 Academic Matters
• Space Management Guidelines
  The Dean (Academic) advised members that the currently distributed document is a draft, and if accepted, it will become the guideline for the Group. He also thanked Mr Stephen Boyd, Technical Manager, Technical Co-ordination and Logistics, for his efforts and comments in the development of the document.

• Capital Management Plan 2013 – 2015 submission
  The Dean (Academic) advised members that the SEET submission for the Capital Management Plan 2013-2015 had been put forward. The submission is characterised by requests for refurbishment at Nathan and for extra space at Gold Coast.

3.5 Learning and Teaching Matters
• LTPA Strategic Allocation of Funds
  The Dean (Learning and Teaching) tabled a draft document outlining the Group’s approach to allocation of strategic development funds for 2012, and advised that there will be two categories of funding:

  1. Strategic Development Initiatives- Learning and Teaching
     This funding will be distributed at a flat rate to each School and can be allocated to support learning and teaching initiatives.

  2. Strategic Allocations to Schools – Learning and Teaching Performance Allocation
     This funding will be indexed to the ratio of LTPA funds earned by each School in 2011. She advised that retention constitutes 40% towards the total indicator and should be seen as an important target. However the allocation of targets is at the discretion of the Head of School and other low performing KPIs can be targeted as decided.

  The Dean (Learning and Teaching) welcomed feedback from the Heads of Schools.

  Action: Heads of Schools to provide feedback to the Dean (Learning and Teaching) on regarding the draft Allocation of Strategic Development Funds document.

3.6 Research Matters
• End of Year Scholarship Round Update
  The Dean (Research) advised that there had been a delay in the process of receiving lists of applicants for the current PhD Scholarship round for the purpose of Schools conducting their internal ranking. He asked Schools to try to make time for this process within the tight turn around time. Members were advised that the number of applications had increased significantly from last year and the proportional increase within the SEET Group was higher than within other Groups. Most of the applications were also of very high quality. Feedback would be given to the applicants as soon as possible in order to keep them engaged with Griffith. It was also noted that Research Centres would be expected to contribute 50/50 towards 10 scholarships.
3.7 Internationalisation Matters

- Report on the Research Excellence Showcase Visit to Malaysia
  Members were asked to direct questions to the Director (Internationalisation and Professional Liaison) regarding the SEET Research Excellence Showcase visit to Malaysia as a report had been distributed as part of the agenda.

The Director (Internationalisation and Professional Liaison) noted that the percentage of fee paying overseas students is increasing and that the exclusive market strategy is contributing to this outcome. He noted that the visit to Malaysia had been a success and had an impact on the ability of Malaysian students who hold a government scholarship to access a university outside the GO8.

4.0 INFORMATION SERVICES REPORT

Ms Veronica Dawson, Manager, SEET, Academic Services Unit, provided an Information Services (SIR) report on the following matters:

- Scholarly Information
- Research Hub

Concern was raised regarding the relevance and accuracy of information available through the Research Hub. An example was noted of a profile where the major contributions of the researcher have not populated on the profile. As a response it was suggested that the Group invite a representative from the HERDC team to discuss how this issue could be addressed.

5.0 SUMMARY OF ACTION ITEMS

<table>
<thead>
<tr>
<th>Action item</th>
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<tbody>
<tr>
<td>Heads of Schools to provide feedback to the Dean (Learning and Teaching) on</td>
<td>Heads of Schools</td>
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<tr>
<td>regarding the draft Allocation of Strategic Development Funds document.</td>
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PART TWO (12.00 noon – 2.00pm) (previously SEET Faculty Board)

6.0 MATTERS ARISING FROM THE 8/2011 (21 October) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
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</thead>
<tbody>
<tr>
<td>Secretary to forward program submission for Bachelor of Information Technology (1109/1042) to Programs Committee.</td>
<td>Secretary (Action Taken)</td>
</tr>
<tr>
<td>Secretary to forward program submission for Bachelor of Multimedia (1046) to Programs Committee.</td>
<td>Secretary (Action Taken)</td>
</tr>
<tr>
<td>Secretary to forward program submission for Bachelor of Information Technology with Honours and Bachelor of Multimedia with Honours (2020/2011 and 2021/2013) to the School of Communication and Information Technology for amendments and then the Programs Committee to be included on the agenda of the November meeting.</td>
<td>Secretary (Action Taken)</td>
</tr>
<tr>
<td>Secretary to forward program submission for Bachelor of Information Technology@Work (1250) to Programs Committee.</td>
<td>Secretary (Action Taken)</td>
</tr>
</tbody>
</table>
Secretary to forward program submission for Bachelor of Information Systems (1360/1361) to Programs Committee  
Secretary (Action Taken)

Secretary to forward program submission for Master of Information Technology (5523/5524) to Programs Committee.  
Secretary (Action Taken)

Secretary to forward program submission for Bachelor of Information Technology/Bachelor of Multimedia (1236/1339) to Programs Committee.  
Secretary (Action Taken)

Secretary to forward program submission for Bachelor of Laws/Bachelor of Science (1121) to Programs Committee.  
Secretary (Action Taken)

Secretary to forward program submission for Master of Urban and Environmental Planning (5576) to Programs Committee.  
Secretary (Action Taken)

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

7.0 COURSE MARKING AND GRADING MODERATION

7.1 The Board was asked to provide feedback to the University Assessment Committee no later than 9 December 2011 regarding the proposed process for course marking and grading moderation and the proposed Course Assessment and Moderation report document. The following issues were highlighted for discussion.

7.2 The University Assessment Committee is working on changes to the Assessment Policy in response to the AUQA Recommendation that “more attention be paid by Griffith University to quality control aspects (such as moderation policy and procedures and the calibration of standards for the awarding of grades).”

7.3 To implement this recommendation the University has included a section on Moderation Processes within the existing Assessment Policy (2010/0011599) and within the Curriculum Initiatives Tracking section of the Course Profile System for implementation in semester 1, 2012.

7.4 To further facilitate implementation of the AUQA recommendation on moderation and cognisant of TEQSA’s future focus on externally referenced learning standards, the University Assessment Committee has been working on the development of a university wide template, Course Marking and Grading Moderation Report, for use by School Assessment Boards to document the moderation processes in each course. The Course Marking and Grading Moderation Report is to be integrated with the Course MESS Report and is provided as mock-up forms in the first worksheet of the Report, (refer to attachment 8.0b)

7.5 The Board provided the following comments: It is important to ensure that the approved process is practicable and not too arduous. The proposed process has considerable workload implications. The Board asked for guidance on whether each of the items had to be ticked off in order to successfully follow the process, as not all items seemed relevant to every course. It was questioned whether every assessment item for each course needed to be moderated in the suggested fashion given that some courses have large number of small assessment items, or whether it was intended that major items would be moderated. It was also noted that training would need to be provided to academic staff to follow the process.
Action: Secretary to forward feedback from the Group Board to the University Assessment Committee regarding course marking and grading moderation by 9 December 2011.

8.0 ICT PROGRAM WITHDRAWAL SUBMISSION (2011/0004334) 5543/5544 MASTER OF INFORMATION TECHNOLOGY ADVANCED

8.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the program withdrawal submission (2011/0004334) proposing to withdraw the Master of Information Technology Advanced due to consistently low enrolment numbers and as a result of the School’s degree update process.

Recommendation

8.2 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that 5543/5544 Master of Information Technology Advanced be withdrawn to commencing students from semester 1, 2012.

Action: Secretary to forward program withdrawal submission for 5543/5544 Master of Information Technology to Programs Committee.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

9.0 ENV MINOR CHANGE SUBMISSION (2011/0004316) 1004 BACHELOR OF SCIENCE (ENVIRONMENT)

9.1 On the recommendation of the Dean (Academic), the Group Board was asked to ratify the minor change submission (2011/0004316) proposing the following changes to the Bachelor of Science (Environment) and all other Nathan based programs in the Griffith School of Environment:

- Introduce a new core course, 1009ENV General Chemistry, to replace the current core course, 1101BPS Chemistry A in all of the Nathan-based programs in the Griffith School of Environment.

9.2 This proposal was considered at the 8 2011 meeting of the Board and rejected. However, the decision proved not be implementable in light of information that became available subsequent to the meeting, and consequently the Chair of the Group Board over-rode the decision of the 8 2011 meeting of the Board.

9.3 The recommendation of the Chair of the Group Board establishes the new 1009ENV General Chemistry course from semester 1 2012 with the view that this decision will be reviewed by the Chemistry Working Party for 2013.

Resolution

9.4 On the recommendation of the Chair, the Group Board resolved to ratify the submission (2011/0004316) proposing the introduction of 1009ENV General Chemistry course subject to review by the Chemistry Working Party for 2013. It was noted that for timetabling purposes the Working Party would need to make its recommendation by mid-year 2012.
10.0 ENG MINOR CHANGE SUBMISSION (2011/0004332)
1323/1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY

10.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004332) proposing the following changes to the Bachelor of Engineering/Bachelor of Information Technology:

- Replace 1001ENG Engineering Practice and Sustainability with 1007ENG Engineering Fundamentals.
- Consequential changes resulting from changes to the Bachelor of Information Technology.
- Consequential changes resulting from changes to the Bachelor of Engineering.
- Amendments to correct errors in credit point totals.

Resolution

10.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the submission (2011/0004332) proposing minor changes to the Bachelor of Engineering/Bachelor of Information Technology program for introduction from semester 1 2012.

11.0 ENV MINOR CHANGE SUBMISSION (2011/0004333)
3263 GRADUATE CERTIFICATE IN INTEGRATED WATER MANAGEMENT

11.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004333) proposing a change to a course title as follows:

- Replace the course title Water Sustainability and Development with Community Development and Integrated Water Resource Management for course code 7902ENV.

Resolution

11.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the submission (2011/0004333) proposing a change to a course title for introduction from semester 1 2012.

12.0 ICT MAJOR CHANGE SUBMISSION (2011/0004324)
2020/2011 BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS

12.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the major change submission (2011/0004324) for the Bachelor of Information Technology with Honours.

12.2 This proposal was considered at the 8 2011 meeting of the SEET Group Board and approved in principle subject to modifications to course descriptions of the Advanced Topics in Information Technology courses.

Recommendation

12.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that 2020/2011 Bachelor of Information
Technology with Honours be amended as per submission (2011/0004324) for introduction from semester 1 2012.

13.0 BPS MINOR CHANGE SUBMISSION (2011/0004337)  
1306 BACHELOR OF MEDICAL SCIENCE

13.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004337) proposing the following change to 1306 Bachelor of Medical Science:

- Replace 2014BPS Human Skills for Medicine with 2500MED Human Skills for Medicine.

Resolution

13.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the submission (2011/0004337) proposing a course replacement in the 1306 Bachelor of Medical Science program for introduction from semester 1 2012.

14.0 BPS MINOR CHANGE SUBMISSION (2011/0004338)  
5428 MASTER OF SCIENCE IN PUBLIC HEALTH (INTERNATIONAL)

14.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the attached minor change submission (2011/0004338) proposing the following changes:

- Addition of a number of courses to the listed elective options.
- A number of corrections/consequential changes, which have been previously approved within other ENV programs.

Resolution

14.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the submission (2011/0004338) proposing minor changes to 5428 Master of Science in Public Health for introduction from semester 1 2012.

15.0 ENV MINOR CHANGE SUBMISSION (2011/0004339)  
3238 GRADUATE CERTIFICATE IN INTEGRATED WATER MANAGEMENT (WATER PLANNING)

15.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2011/0004339) proposing the following changes:

- Change the semester of offer of courses 7900ENV Project Management and 7920ENV Catchment and Aquatic Ecosystem Health from semester 2 to semester 1.
- Change the semester of offer of courses 7904ENV Collaborative Water Management and 7903ENV Water Planning and Economics from semester 1 to semester 2.
- Change the semester of intake for the Graduate Certificate in Integrated Water Management from semester 2 (July) to semester 1 (February). The Program
Convenor has advised that no offers have been made for semester 2 2012 and confirmation was obtained from Griffith International.

- The submission includes a request to remove the program catalogue entries for the 4149 Graduate Diploma of Integrated Water Management and 5531 Master of Integrated Water Management from the Griffith Program Catalogue as students are currently not being admitted into these programs.

**Resolution**

15.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify submission (2011/0004338) proposing minor changes to 3238 Graduate Certificate in Integrated Water Management for introduction from semester 1 2012.

16.0 **COURSE PROFILES FOR NEW COURSES**

16.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the course profiles for the following new courses:

- 1012ICT Communications for ICT
- 3418ICT Strategic Information Systems Management
- 7418ICT Strategic Information Systems Management
- 3612ICT Database Systems Administration
- 7204ICT Database Systems Administration

**Resolution**

16.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the course profiles for the above new courses for introduction from semester 1 2012.

**SECTION C: OTHER RECOMMENDATIONS AND REPORTS**

[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

Nil Items

**SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION**

17.0 **NEW INTERNSHIP COURSE**

17.1 The Group Board noted that a new internship course 5902GIH Community Internship is now available to students and can be undertaken as a free choice elective.

**Noted**

18.0 **OTHER BUSINESS**

18.1 Risk Management and Course Outlines
It was noted that hazards, which students may be exposed to in courses hosted by the Group, are not clearly identified in the course profiles. Section 6.2 in the Course Profile has a reference to the workplace health and safety web site, but mostly no reference is included regarding particular hazards, such as specific chemicals for example. It was noted that it is a legal requirement that risk management must be conducted and an officer can be prosecuted under the act for not undertaking this.

It was agreed that the Dean (Learning and Teaching) would investigate the possibility of revising the course profile in such a way as to include a section called "risk assessment" within it. It was agreed that she would present to the 1 2012 meeting of the Group Board, a proposal for a practice to be adopted within the Group for risk management.

**Action:** The Dean (Teaching and Learning) to present to the Group Board a proposal for risk management practice to be adopted within the Group.

### 19.0 2012 MEETING SCHEDULE

The 2012 meetings of the SEET Group Board will be held at 10.00am on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>10 February</td>
<td>Gold Coast</td>
<td>G34_2.02</td>
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<tr>
<td>9 March</td>
<td>Nathan</td>
<td>N54_2.02</td>
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<tr>
<td>20 April</td>
<td>Gold Coast</td>
<td>G34_2.02</td>
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<tr>
<td>18 May</td>
<td>Nathan</td>
<td>N54_2.02</td>
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<td>15 June</td>
<td>Gold Coast</td>
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<tr>
<td>20 July</td>
<td>Nathan</td>
<td>N54_2.02</td>
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<td>17 August</td>
<td>Gold Coast</td>
<td>G34_2.02</td>
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<td>14 September</td>
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<td>12 October</td>
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<td>G34_2.02</td>
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<tr>
<td>16 November</td>
<td>Nathan</td>
<td>N54_2.02</td>
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### 20.0 SUMMARY OF ACTION ITEMS

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<td>Secretary (Action taken)</td>
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<td>The Dean (Teaching and Learning) to present to the Group Board a proposal for risk management practice to be adopted within the Group.</td>
<td>Dean (Learning and Teaching)</td>
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<td>DISTRIBUTION LIST</td>
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<tr>
<td><strong>Group Board Members</strong></td>
<td><strong>Appointment Type</strong></td>
</tr>
<tr>
<td>Professor Clyde Wild</td>
<td><em>ex officio</em> (Chair)</td>
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<tr>
<td>Dean (Academic)</td>
<td></td>
</tr>
<tr>
<td>Professor Sue Berners-Price</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Pro Vice Chancellor (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Associate Professor Michael Blumenstein</td>
<td><em>ex officio</em></td>
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<tr>
<td>Dean, Research (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Associate Professor Wendy Loughlin</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Dean, Learning &amp; Teaching (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Professor Bofu Yu</td>
<td><em>ex officio</em></td>
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<tr>
<td>Head, Griffith School of Engineering</td>
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<tr>
<td>Associate Professor Peter Bernus</td>
<td><em>ex officio</em></td>
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<tr>
<td>Head, School of Information &amp; Communication Technology</td>
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<tr>
<td>Professor Hamish McCallum</td>
<td><em>ex officio</em></td>
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<tr>
<td>Head, Griffith School of Environment</td>
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<tr>
<td>Professor Frank Clarke</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Biomolecular &amp; Physical Sciences</td>
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<tr>
<td>Associate Professor Charles Lemckert/Associate Professor Steven O’Keefe</td>
<td>appointed</td>
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<tr>
<td>Deputy Head, Griffith School of Engineering</td>
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<tr>
<td>Dr René Hexel/ Dr Wayne Pullan</td>
<td>appointed</td>
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<tr>
<td>Deputy Head, School of Information &amp; Communication Technology</td>
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<tr>
<td>Associate Professor Anthony Carroll/Professor Nigel Stork</td>
<td>appointed</td>
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<tr>
<td>Deputy Head, Griffith School of Environment</td>
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<tr>
<td>Dr Ann McDonnell/ Associate Professor Robert Sang</td>
<td>appointed</td>
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<tr>
<td>Deputy Head, School of Biomolecular &amp; Physical Sciences</td>
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<tr>
<td>Representative of the Directors of the Group Research Centres</td>
<td>vacant</td>
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<tr>
<td>Professor Yew-Chaye Loo</td>
<td>invited</td>
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<tr>
<td>Director, Internationalisation &amp; Professional Liaison</td>
<td></td>
</tr>
<tr>
<td>Professor Stuart Bunn</td>
<td>invited</td>
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<tr>
<td>Director, Australian Rivers Institute</td>
<td></td>
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<tr>
<td>Professor Ron Quinn</td>
<td>invited</td>
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<tr>
<td>Director, Eskitis Institute for Cell and Molecular Therapies</td>
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</tr>
<tr>
<td>Professor Abdul Sattar</td>
<td>invited</td>
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<tr>
<td>Director, Institute for Integrated and Intelligent Systems</td>
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<tr>
<td>Professor Mark von Itzstein</td>
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<tr>
<td>Director, Institute for Glycomics</td>
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<tr>
<td>Mr James Walden</td>
<td>invited</td>
</tr>
<tr>
<td>Group Resource Manager (SEET)</td>
<td></td>
</tr>
<tr>
<td>Ms Glenda Graham</td>
<td>invited</td>
</tr>
<tr>
<td>Human Resource Manager (SEET)</td>
<td></td>
</tr>
<tr>
<td>Ms Catherine Delahunty</td>
<td>invited</td>
</tr>
<tr>
<td>Executive Officer to the PVC</td>
<td></td>
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<tr>
<td>Mr Stephen Boyd</td>
<td>invited</td>
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<tr>
<td>Mr George Klich</td>
<td></td>
</tr>
<tr>
<td>Technical Managers, Technical Services (SEET)</td>
<td></td>
</tr>
</tbody>
</table>
Mr Vince Lalor
  Deputy Resource Manager
invited
Ms Paula Kitto
HR Advisers (SEET)
invited
Ms Veronica Dawson
  INS representative
invited
Professor Allan Cripps
  Pro Vice Chancellor (Health)
invited
Professor Nick Buys
  Dean, Learning & Teaching (Health Group)
invited

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