A meeting of the Science, Environment, Engineering and Technology Group Board will be held at **10.00am** on **Friday 16 November** in Room 2.02, Council Chamber, Bray Centre (N54), Nathan campus.

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13.0 EXTERNAL RELATIONS REPORT
14.0 WORKPLACE HEALTH & SAFETY REPORT
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**SECTION I: MATTERS FOR DEBATE AND DECISION**

Nil

**SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION**

16.0 ENV PROGRAM WITHDRAWAL SUBMISSION (2012/0011572)
   3257/3258 GRADUATE CERTIFICATE IN SCIENCE (SCIENCE EDUCATION)
   5554/5555 MASTER OF SCIENCE (SCIENCE EDUCATION)
17.0 ENV MINOR CHANGE SUBMISSION (2012/0011567)
   5558 MASTER OF ARCHITECTURE
18.0 ENG MINOR CHANGE SUBMISSION (2012/0011569)
   1310/1311 BACHELOR OF ENGINEERING
   1320 BACHELOR OF ENGINEERING WITH ADVANCED STUDIES
   1318/1319 BACHELOR OF ENGINEERING TECHNOLOGY
   1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE
   1323/1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY
   1329 BACHELOR OF ENGINEERING (ENVIRONMENTAL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)
   1078 BACHELOR OF ENGINEERING (CIVIL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)
19.0 ICT MINOR CHANGE SUBMISSION (2012/0011577)
   1250 BACHELOR OF INFORMATION TECHNOLOGY@WORK

20.0 BPS MINOR CHANGE SUBMISSION (2012/0011578)
   1210 BACHELOR OF SCIENCE

21.0 PROGRAM CONVENOR CHANGE

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF
RECOMMENDATIONS

22.0 REVIEW OF SCHOOL ASSESSMENT BOARD BRIEF

23.0 SEET GROUP RESEARCH COMMITTEE MINUTES

24.0 ARC OUTCOMES

25.0 2012 GRIFFITH GRANTS FOR LEARNING AND TEACHING

26.0 NHMRC FUNDING OUTCOMES

27.0 OTHER BUSINESS

28.0 2013 MEETING SCHEDULE

Significant Committee Events
This meeting of the Science, Environment, Engineering & Technology Group Board will be at 10.00am on Friday 16
November 2012 in Room 2.02, Council Chamber, Bray Centre (N54), Nathan campus.

Deadlines
Agenda items due with Secretary, Programs Committee for February meeting by 1 February 2013.

Committee TeamPlace Web Address
https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/PageLibrary4A2572760016EDDC.nsf/h_Toc/92be13faec1b58390525670800167238/?OpenDocument
Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the
same as your Active Directory login. Call the Secretary on 57792 for advice or if experiencing difficulties.
## GRIFFITH UNIVERSITY

### SCIENCE, ENVIRONMENT, ENGINEERING & TECHNOLOGY GROUP BOARD

<table>
<thead>
<tr>
<th>Group Board Members</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Clyde Wild</td>
<td>ex officio (Chair)</td>
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<tr>
<td>Dean, Academic (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Professor Debra Henly</td>
<td>ex officio</td>
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<tr>
<td>Pro Vice Chancellor (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Associate Professor Michael Blumenstein</td>
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<tr>
<td>Dean, Research (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Associate Professor Wendy Loughlin</td>
<td>ex officio</td>
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<tr>
<td>Dean, Learning &amp; Teaching (Science, Environment, Engineering &amp; Technology)</td>
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<tr>
<td>Professor Bofu Yu</td>
<td>ex officio</td>
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<tr>
<td>Head, Griffith School of Engineering</td>
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<tr>
<td>Associate Professor Peter Bernus</td>
<td>ex officio</td>
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<tr>
<td>Head, School of Information &amp; Communication Technology</td>
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<tr>
<td>Professor Hamish McCallum</td>
<td>ex officio</td>
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<tr>
<td>Head, Griffith School of Environment</td>
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<tr>
<td>Professor Frank Clarke</td>
<td>ex officio</td>
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<tr>
<td>Head, School of Biomolecular &amp; Physical Sciences</td>
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<tr>
<td>Dr Rene Hexel/ Dr Wayne Pullan</td>
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<tr>
<td>Deputy Head, School of Information &amp; Communication Technology</td>
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<tr>
<td>Associate Professor Anthony Carroll/Professor Nigel Stork</td>
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<tr>
<td>Deputy Head, Griffith School of Environment</td>
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<tr>
<td>Dr Ann McDonnell/ Associate Professor Robert Sang</td>
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<tr>
<td>Deputy Head, School of Biomolecular &amp; Physical Sciences</td>
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<tr>
<td>Professor Sherif Mohamed/ Dr Jim Ness/ Associate Professor Steven O'Keefe/ Dr Andrew Seagar/ Professor Geoff Tansley</td>
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<td>Heads of Discipline, Griffith School of Engineering</td>
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<tr>
<td>Professor Yew-Chaye Loo</td>
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<td>Director, Internationalisation &amp; Professional Liaison</td>
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<tr>
<td>Professor Stuart Bunn</td>
<td>invited</td>
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<td>Director, Australian Rivers Institute</td>
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<tr>
<td>Professor Ron Quinn</td>
<td>invited</td>
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<tr>
<td>Director, Eskitis Institute for Cell and Molecular Therapies</td>
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<td>Professor Abdul Sattar</td>
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<tr>
<td>Director, Institute for Integrated and Intelligent Systems</td>
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<tr>
<td>Professor Mark von Itzstein</td>
<td>invited</td>
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<tr>
<td>Director, Institute for Glycomics</td>
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<tr>
<td>Mr James Walden</td>
<td>invited</td>
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<tr>
<td>Group Resource Manager (SEET)</td>
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<tr>
<td>Ms Glenda Graham</td>
<td>invited</td>
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<tr>
<td>Human Resource Manager (SEET)</td>
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<tr>
<td>Ms Bernadette Walsh</td>
<td>invited</td>
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<tr>
<td>Executive Officer to the PVC (SEET)</td>
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<tr>
<td>Mr Stephen Boyd</td>
<td>Invited</td>
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<tr>
<td>Mr George Klich</td>
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<tr>
<td>Technical and Logistics Managers, Technical Services (SEET)</td>
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<tr>
<td>Ms Ivett Guerra</td>
<td>invited</td>
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<tr>
<td>Marketing Manager (SEET)</td>
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<tr>
<td>Ms Elena Saj</td>
<td>invited</td>
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<tr>
<td>Deputy Resource Manager</td>
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<tr>
<td>Ms Joanne Robertson</td>
<td>invited</td>
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<tr>
<td>HR Advisers (SEET)</td>
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<tr>
<td>Mr Phillip McDonald</td>
<td>invited</td>
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</tbody>
</table>

[www.griffith.edu.au/committees](http://www.griffith.edu.au/committees)
INS representative
Professor Allan Cripps
Pro Vice Chancellor (Health)
Professor Nick Buys
Dean, Learning & Teaching (Health Group)
Representative of the Directors of the Group Research Centres

invited
invited
vacant

Information Copies
School Administrative Officers – Science, Environment, Engineering & Technology Group
School Secretaries – Science, Environment, Engineering & Technology Group

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Kim Hillier, x 57792, or by emailing K.Hillier@griffith.edu.au.

Apologies have been received from:

Professor Yew-Chaye Loo
Professor Stuart Bunn – Professor Jon Olley will attend the meeting
Ms Glenda Graham – Ms Natalie Dickson, Acting HR Manager, will attend the meeting
Mr George Klich

2.0 CONFIRMATION OF MINUTES

The minutes of the 9/2012 (12 October) meeting are attached. To be taken as read and confirmed.

3.0 SEET GROUP BOARD MEMBERSHIP

At the 2/2012 meeting, members noted that, as a result of the new Griffith School of Engineering Executive structure, the following Griffith School of Engineering Heads of Discipline will attend meetings of the SEET Group Board on a rotational basis: Professor Sherif Mohamed; Dr Jim Ness; Associate Professor Steven O’Keefe; Dr Andrew Seagar; Professor Geoff Tansley. Members will wish to welcome Dr Jim Ness to this meeting of Group Board.

4.0 MATTERS ARISING FROM THE 9/2012 (12 OCTOBER) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encourage academic staff to submit applications for the SEET PVC Research Excellence Award by the extended deadline of 17 October.</td>
<td>Directors and Heads</td>
</tr>
<tr>
<td>Present 2013 SEET budget at the Board’s 16 November meeting.</td>
<td>Group Resource Manager – refer agenda item 11.0</td>
</tr>
<tr>
<td>Distribute a copy of WHS induction training matrix to all staff members and table this document at School Committee, Centre H&amp;S Committee or other relevant committees.</td>
<td>Heads of School and Research Centre Directors</td>
</tr>
<tr>
<td>Provide a brief presentation on the e-onboarding module at the Board’s 16 November meeting.</td>
<td>HRM – refer agenda item 5.0</td>
</tr>
</tbody>
</table>
5.0 HRM PRESENTATION

Ms Danielle Williams, Team Leader, HR Services, will provide a brief overview/demonstration of the on-boarding/online induction module.

6.0 PVC REPORT

The Group Pro Vice Chancellor (SEET) will report on items of interest to the Board.

7.0 CHAIR'S REPORT

The Dean (Academic) (SEET) will report on items of interest to the Board.

8.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) (SEET) will report on items of interest to the Board.

9.0 DEAN (RESEARCH) REPORT

The Dean (Research) (SEET) will report on items of interest to the Board.

10.0 DIRECTOR (INTERNATIONALISATION & PROFESSIONAL LIAISON) REPORT

The Director (Internationalisation and Professional Liaison) (SEET) has forwarded apologies for this meeting.

11.0 FINANCE REPORT

The Group Planning and Resource Manager (SEET) will report on items of interest to the Board.

12.0 HUMAN RESOURCE MANAGEMENT REPORT

The Acting HR Manager (SEET) will report on items of interest to the Board.

13.0 EXTERNAL RELATIONS REPORT

The Marketing Manager (SEET), External Relations will report on items of interest to the Board.

14.0 WORKPLACE HEALTH & SAFETY REPORT

The Dean (Academic) and/or Technical and Logistics Manager (Nathan) will report on items of interest to the Board.

The monthly incident report (1 - 31 October 2012) is attached for noting.

15.0 INFORMATION SERVICES REPORT

The Manager, Academic Services, INS will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION
Nil

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

16.0 ENV PROGRAM WITHDRAWAL SUBMISSION (2012/0011572)
3257/3258 GRADUATE CERTIFICATE IN SCIENCE (SCIENCE EDUCATION)
5554/5555 MASTER OF SCIENCE (SCIENCE EDUCATION)

16.1 On the recommendation of the Pro Vice Chancellor (SEET) and Dean (Learning and Teaching), the Group Board is asked to ratify the attached submission (2012/0011572) proposing to withdraw the programs Graduate Certificate in Science (Science Education) (3257/3258) and Master of Science (Science Education) (5554/5555) from offer to commencing students from semester 1 2013.

For ratification

17.0 ENV MINOR CHANGE SUBMISSION (2012/0011567)
5558 MASTER OF ARCHITECTURE

17.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (20120011567) proposing to correct the intake semesters for the Master of Architecture (5558).

For ratification

18.0 ENG MINOR CHANGE SUBMISSION (2012/0011569)
1310/1311 BACHELOR OF ENGINEERING
1320 BACHELOR OF ENGINEERING WITH ADVANCED STUDIES
1318/1319 BACHELOR OF ENGINEERING TECHNOLOGY
1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE
1323/1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY
1329 BACHELOR OF ENGINEERING (ENVIRONMENTAL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)
1078 BACHELOR OF ENGINEERING (CIVIL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)

18.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (20120011569) to clarify application of the existing methodology for calculating Honours classifications in the Bachelor of Engineering and associated programs.

For ratification

19.0 ICT MINOR CHANGE SUBMISSION (2012/0011577)
1250 BACHELOR OF INFORMATION TECHNOLOGY@WORK

19.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (20120011577) proposing the following changes to the BIT@Work (1250):

- replace 1410ICT Introduction to Information Systems with 1008ICT Business Informatics. 1008ICT will also be a core course for GBS accounting students.
- as a consequential change, 1420ICT Systems Analysis and Design was moved to second year in 2012 and assigned a new code 2004ICT, but the program structure was not updated to reflect this change for students commencing prior to 2012.

For ratification

20.0 BPS MINOR CHANGE SUBMISSION (2012/0011578)

1210 BACHELOR OF SCIENCE

20.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (20120011578) to show a semester 2 entry structure for the Bachelor of Science (1210). This change aims to ensure that students complete the course 2013BPS_Y1 and Y2 Biotechniques Laboratory in a timely way so as to not affect their progression in the degree.

For ratification

21.0 PROGRAM CONVENOR CHANGE

21.1 On the recommendation of the Dean (Learning and Teaching) the Group Board is asked to ratify the change of Program Convenor of the Bachelor of Aviation Management (1367) to Ms Tarryn Kille effective semester 2 2012.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

22.0 REVIEW OF SCHOOL ASSESSMENT BOARD BRIEF

22.1 Attached is the Report on the Implementation of the School Assessment Board Brief in Semester 1, 2012 which provides feedback to Group Boards on the Semester 1 trial. The University Assessment Committee has proposed to adopt the Brief for School Assessment Boards used in semester 1, 2012 for semester 2, 2012.

For noting

23.0 SEET GROUP RESEARCH COMMITTEE MINUTES

23.1 The minutes of the 3/2012 (27 August) meeting and the agenda for the 4/2012 (22 October) meeting of the SEET Group Research Committee are attached for noting.

For noting

24.0 ARC OUTCOMES

24.1 The Vice Chancellor and Deputy Vice Chancellor (Research) have reported that Griffith has been awarded 24 ARC Discovery Project grants, four ARC Discovery Early Career Researcher Awards and one for projects commencing in 2013. This is the largest number of Discovery grants awarded to Griffith ever. Griffith ranked 10th for the number of awards received.
24.2 The Board will wish to congratulate the following successful SEET applicants:

Professor Sima Dimitrijev and Dr Jisheng Han were awarded $415,000 for their project Towards Energy-Efficient Lighting Based on Light-Emitting Diodes: The Role of Silicon Carbide Grown on Si Wafers

Professor Michael Jennings was awarded $345,000 for his project The protein O-glycosylation pathway of Neisseria: A model system for O-glycosylation of bacterial proteins with potential use in biotechnology

Professor David Kielpinski was awarded $396,000 for his project Building Schroedinger’s cat: large-scale entanglement of trapped ions

Professor Kuldip Paliwal and Dr Stephen So were awarded $322,000 for their project Perceptually-motivated speech parameters for concurrent coding and noise-robust distributed recognition of human speech for mobile telephony systems

Professor Ronald Quinn, Dr Mikhail Krasavin and Dr Stephen Wood were awarded $390,000 for their project Natural Product Scaffolds: an Approach to Privileged Structures

Professor David Thiel and Dr Andrew Lewis were awarded $210,000 for their project An assessment of the fundamental size limits for planar antennas using unconstrained optimisation methods

Professor Mark von Itzstein was awarded $360,000 for his project Exploring the novel structural features of influenza virus sialidase

Associate Professor Kewen Wang and Professor Rodney Topor were awarded $315,000 for their project A framework for scalable ontology enrichment and change

Dr Junhu Wang was awarded $240,000 for his project View-Based Processing Pattern Matching Queries in Large Graphs

Associate Professor Xiangdong Yao and Dr Dongjiang Yang were awarded $360,000 for their project One-dimensional Nanostructured Catalysts for Heterogeneous Catalytic Conversion of Biomass to Furan Derivatives

Associate Professor Shanqing Zhang for the successful Discovery project administered through University of Queensland

Dr Simon Linke was awarded $375,000 for his project Planning for rare aquatic species: conservation and restoration priorities at local and continental scales

Dr Mirko Lobino was awarded $375,000 for his project Lithium niobate integrated quantum photonics for cluster state quantum information with continuous variables

Dr Han Xu was awarded $360,000 for his project Efficient high-order harmonic generation using dissociating molecular ions with controlled internuclear separation

Dr Jennifer Wilson, Professor Mark von Itzstein, Dr Thomas Haselhorst, Dr Milton Kiefel and Dr Darren Grice and colleagues from QUT were successful in their Linkage Infrastructure, Equipment and Facilities application.
team was awarded $310,000 for High resolution nuclear magnetic resonance spectroscopy for glycomics, metabolomics and soft materials applications.

Professors Alan Mackay-Sim, Ming Wei and Vicky Avery are collaborating on the project Live molecular imaging using super resolution microscopy, two photon and spinning disk confocal microscopy awarded ARC funding of $800,000 to be administered by the University of Queensland.

Dr Erwin Oh is collaborating on the project X-ray Microscopy Facility for Imaging Geo-materials (XMFIG) awarded ARC funding of $500,000 to be administered by Monash University.

Professor Huijun Zhao is collaborating on the project Fabrication and characterisation facilities for lithium rechargeable batteries and supercapacitors awarded ARC funding of $200,000 to be administered by the University of Wollongong.

For noting

25.0 2012 GRIFFITH GRANTS FOR LEARNING AND TEACHING

25.1 The Deputy Vice Chancellor (Academic) has announced the recipients of the 2012 Griffith Grants for Learning and Teaching. The Board will wish to congratulate the following successful SEET applicants:

Dr Cathy Howlett, Mr Michael Arthur, Mr John Robertson and Ms Eliana Jones
Reviewing and enhancing First Year Assessment Practices in the Griffith School of Environment via an established First Year Community of Practice (CoP)

Dr Kriengsak Panuwatwanich, Dr Catherine Howlett, Mr Michael Arthur, Mr John Roberson and Ms Eliana Jones
Using Online Learning Readiness Assessment to Enhance Engineering Students Learning Experience in Online Courses

Dr Henry Skates, Dr Michael Howes, Mr Michael Arthur, Dr Catherine Howlett, Dr Kees Hulsman, Dr Eddo Coiacetto, Dr James Furse, Mr Gary Tischer and Dr Steve Drew
Principles of Sustainability

Dr Sven Venema and Dr Jason Lodge
Improving technical thinking in the first year ICT courses

For noting

26.0 NHMRC FUNDING OUTCOMES

26.1 The Vice Chancellor and Deputy Vice Chancellor (Research) have announced the results of the NHMRC 2012 funding round for funding commencing 2013. Griffith was awarded 10 project grants amounting to $6.23 million, as well as two fellowships. Griffith staff were also involved in 9 additional projects administered through collaborations with other institutions. The Board will wish to congratulate the following successful SEET applicants:
Professor Suresh Mahalingam Elucidating the role of human metapneumovirus in the induction of asthma $584,362.35 granted

Professor Suresh Mahalingam New insights into the role of macrophage migration inhibitory protein in viral-induced inflammation $562,892.85

Professor Ronald Quinn (Dr Rebecca Pouwer, Dr Katherine Andrews) Development of Fragment Hits into effective Antimalarials; Targeting Malaria Eradication $653,437.69 granted

Professor Mark Von Itzstein Exploring the haemagglutinin-neuraminidase of human parainfluenza virus $706,029.19 granted

Dr Kate Seib Investigating variable protein expression in human pathogens as a means to understand disease processes and to optimise the selection of vaccine antigens $397,724.00 granted

Assoc Professor George Mellick, successful projects administered through collaborations with Murdoch Childrens Research Institute

For noting

27.0 OTHER BUSINESS

28.0 2013 MEETING SCHEDULE

This is the final 2012 meeting of the SEET Group Board. 2013 meetings of the SEET Group Board have been scheduled at 10.00am – 12.30pm (followed by lunch at 12.30pm) on the following dates:

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<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
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<td>15 February</td>
<td>Gold Coast</td>
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<td>15 March</td>
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<td>18 October</td>
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<td>22 November</td>
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