GRiffith University

Science, Environment, Engineering & Technology Group Board

Agenda 8/2011

A meeting of the Science, Environment, Engineering and Technology Group Board will be held at 10.00am on Friday 21 October in Room 2.02, Council Chamber, Bray Centre (N54), Nathan campus.

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24.0 OTHER BUSINESS
25.0 2011 MEETING SCHEDULE

Significant Committee Events
This meeting of the Science, Environment, Engineering & Technology Group Board will be at 10.00am on Friday 21 October 2011 in Room 2.02, Council Chamber (N54), Nathan campus.

Deadlines
- Agenda items due with Secretary, Programs Committee for November meeting by 27 October 2011.

Committee TeamPlace Web Address
- https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/PageLibrary4A2572760016EDDC.nsf/h_Toc/92be13faec1b58390525670800167238/?OpenDocument Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Active Directory login. Call the Secretary on 57792 for advice or if experiencing difficulties.

GRiffith UniVersity
SCIENCE, EnviROnMENT, ENGIneering & TECnoLOGY GROUP BOARD

Faculty Board Members Appointment Type
Professor Clyde Wild Dean (Academic) ex officio (Chair)
Professor Sue Berners-Price Pro Vice Chancellor (Science, Environment, Engineering & Technology) ex officio
Associate Professor Michael Blumenstein Dean, Research (Science, Environment, Engineering & Technology) ex officio
Associate Professor Wendy Loughlin Dean, Learning & Teaching (Science, Environment, Engineering & Technology) ex officio
Professor Bofu Yu Head, Griffith School of Engineering ex officio
Associate Professor Peter Bernus Head, School of Information & Communication Technology ex officio
Professor Hamish McCallum Head, Griffith School of Environment ex officio
Professor Frank Clarke Head, School of Biomolecular & Physical Sciences ex officio
Associate Professor Charles Lemckert/Associate Professor Steven O'Keefe Deputy Head, Griffith School of Engineering appointed
Dr Rene Hexel/ Dr Wayne Pullan Deputy Head, School of Information & Communication Technology appointed
Associate Professor Anthony Carroll/Professor Nigel Stork Deputy Head, Griffith School of Environment appointed
Dr Ann McDonnell/ Associate Professor Robert Sang Head, School of Biomolecular & Physical Sciences appointed
Representative of the Directors of the Group Research Centres vacant
Professor Yew-Chaye Loo Director, Internationalisation & Professional Liaison invited
Professor Stuart Bunn invited

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Director, Australian Rivers Institute
Professor Ron Quinn
Director, Eskitis Institute for Cell and Molecular Therapies
Professor Abdul Sattar
Director, Institute for Integrated and Intelligent Systems
Professor Mark von Itzstein
Director, Institute for Glycomics
Mr James Walden
Group Resource Manager (SEET)
Ms Glenda Graham
Human Resource Manager (SEET)
Ms Catherine Delahunty
Executive Officer to the PVC
Mr Stephen Boyd
Mr George Klich
Technical and Logistics Managers, Technical Services (SEET)
Mr Vince Lalor
Deputy Resource Manager
Ms Paula Kitto
HR Advisers (SEET)
Ms Veronica Dawson
INS representative
Professor Allan Cripps
Pro Vice Chancellor (Health)
Professor Nick Buys
Dean, Learning & Teaching (Health Group)

Information Copies
School Administrative Officers – Science, Environment, Engineering & Technology Group
School Secretaries – Science, Environment, Engineering & Technology Group

Other Copies
Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Silja Leskinen, x 57792, or by emailing S.Leskinen@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 7/2011 (16 September) meeting have been circulated. To be taken as read and confirmed.

PART ONE (10.00am – 12.00 noon) (previously SEET Group Board)

3.0 MATTERS ARISING FROM THE 7/2011 (16 September) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>The PVC to follow up regarding an “Employer” link on the home page of the Griffith website.</td>
<td>PVC’s Office (Action Taken)</td>
</tr>
<tr>
<td>The GRM to provide information on financial investment into the Sir Samuel Griffith building for promotional purposes.</td>
<td>GRM</td>
</tr>
<tr>
<td>The Dean (Academic) to contact future occupants of office space in the Sir Samuel Griffith building to discuss how the space will work.</td>
<td>Dean (Academic)</td>
</tr>
<tr>
<td>Members to forward any additional comments regarding the SEET Workload Scheme to the Dean (Academic).</td>
<td>Group Board Members</td>
</tr>
<tr>
<td>The SEET Workload Scheme to be distributed to all academic staff in the Group.</td>
<td>Dean (Academic)</td>
</tr>
</tbody>
</table>

4.0 NEW BUSINESS

4.1 Presentations to the Board

- Business Intelligence
  Mr Clinton McGregor, Manager, Business Intelligence, will address the Board at 10.00am on Business Intelligence matters.

4.2 PVC Report

- Operational Plan
- Proposed SEET Group Board Dates for 2012 (attachments 4.2a and 4.2b)

PVC to report

4.3 Budget and Enrolment Update
GRM to report

4.4 Academic Matters
- Capital Management Plan Preparation
- Workload Allocation Model

Dean (Academic) to report

4.5 Learning and Teaching Matters

Dean (Learning and Teaching) to report

4.6 Research Matters
- Vacation and Honours Scholarships (attachment 4.6)
- SEET Research Excellence Awards Update
- ERA Update

Dean (Research) to report – The Dean (Research) will attend the meeting from 10.00 am to 11.00 am

4.7 Internationalisation Matters

Director (Internationalisation and Professional Liaison) to report

5.0 INFORMATION SERVICES REPORT

Ms Veronica Dawson will present the Information Services (SIR) Report, (attachment 5.0).

6.0 OTHER BUSINESS

PART TWO (12.00 noon – 2.00pm) (previously SEET Faculty Board)

7.0 MATTERS ARISING FROM THE 7/2011 (16 September) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nil Items</td>
<td></td>
</tr>
</tbody>
</table>

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 ICT MAJOR CHANGE SUBMISSION (2011/0004315)
1109/1042 BACHELOR OF INFORMATION TECHNOLOGY

8.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004315) proposing changes to the Bachelor of Information Technology arising from the School Review and Operation Program Focus. The changes are numerous and details are outlined in the submission. The proposed changes include the following:
• Course rationalisation and reduction of course offerings
• Reorganisation of content
• Changes to course titles
• Changes to semester of offer
• Introduction of a new core course 1012ICT Communications for ICT
• Changes to the majors

Recommendation

8.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor of Information Technology as described in (2011/0004315), be approved for introduction from semester 1, 2012

For consideration

9.0 ICT MAJOR CHANGE SUBMISSION (2011/0004322) 1046 BACHELOR OF MULTIMEDIA

9.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004322) proposing changes to the Bachelor of Multimedia arising from the School Review and Operation Program Focus. The majority of the changes are consequential to the changes proposed to the Bachelor of Information Technology. In addition the following changes are proposed:

- Remove of 2503ICT Web Programming and 3040MKT Internet Marketing from the core structure. These two courses will now be undertaken only in relevant majors where they are necessary.
- 2623ICT Educational Design in Multimedia to be re-coded as 3723ICT and moved to 3rd year in the program structure, (listing 2622ICT Dynamic Multimedia Systems as a co-requisite).
- Changes to the Internet Marketing and Management majors and minors to reflect prerequisite enforcement rules implemented by GBS.

Recommendation

9.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor of Multimedia as described in (2011/0004322), be approved for introduction from semester 1, 2012

For consideration

10.0 ICT MAJOR CHANGE SUBMISSION (2011/0004324) 2020/2011 BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS 2021/2013 BACHELOR OF MULTIMEDIA WITH HONOURS

10.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004324) proposing changes to the Bachelor of Information Technology with Honours and Bachelor of Multimedia with Honours arising from the School Review and Operation Program Focus.

10.2 The proposed changes involve the withdrawal of a 15 Honours level courses with low enrolment numbers and their replacement with two Advanced Topics in Information Technology courses.
Recommendation

10.3 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor Information Technology with Honours and Bachelor of Multimedia with Honours as described in (2011/0004324), be approved for introduction from semester 1, 2012

For consideration

11.0 ICT MAJOR CHANGE SUBMISSION (2011/0004326)
1250 BACHELOR OF INFORMATION TECHNOLOGY@WORK

11.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004326) proposing changes to the Bachelor of Information Technology@Work arising from the School Review and Operation Program Focus. The majority of the changes are consequential to the changes proposed to the Bachelor of Information Technology. In addition the following changes are proposed:

- Changes to the courses available over the summer semester so that they are more relevant to students in the Bachelor of Information Technology@Work program.

- Option to undertake a team based 20CP Industry Project in place of the 20CP Industry Affiliates Program.

11.2 Degree requirements for students commencing 2012 will change due to increase in core content.

Recommendation

11.3 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor Information Technology@Work as described in (2011/0004326), be approved for introduction from semester 1, 2012

For consideration

12.0 ICT MAJOR CHANGE SUBMISSION (2011/0004327)
1360/1361 BACHELOR OF INFORMATION SYSTEMS

12.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004327) proposing changes to the Bachelor of Information Systems arising from the School Review and Operation Program Focus. The changes are consequential to the changes proposed to the Bachelor of Information.

12.2 Degree requirements for students commencing 2012 will change due to increase in core content.

Recommendation

12.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor Information Systems as described in (2011/0004327), be approved for introduction from semester 1, 2012

For consideration
13.0 ICT MAJOR CHANGE SUBMISSION (2011/0004328)  
5523/5524 MASTER OF INFORMATION TECHNOLOGY

13.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004328) proposing changes to the Master of Information Technology arising from the School Review and Operation Program Focus. The majority of the proposed changes are related to the rationalisation of specialisations and courses with an overall goal of reducing course offerings and simplifying the program offerings and are broadly outlined below:

- Removal of the Business specialisation
- Addition of an Information Systems specialisation
- Addition of a Software Development specialisation
- Replacement of two 10CP courses in the Data Management specialisation with one 20CP course for better program progression.
- Deletion of the 7102ICT IT Governance.
- For all students required to undertake the introductory courses, 7003ICT Database Design and 7621ICT Project Management are now mandatory.

Recommendation

13.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Master of Information Technology as described in (2011/0004328), be approved for introduction from semester 1, 2012

For consideration

14.0 ICT MAJOR CHANGE SUBMISSION (2011/0004329)  
1236/1339 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA

14.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004329) proposing changes to the Bachelor of Multimedia arising from the School Review and Operation Program Focus. The changes are consequential to the changes proposed to the Bachelor of Information Technology and the Bachelor of Multimedia.

14.2 Degree requirements for students commencing 2012 will change due to increase in core courses.

Recommendation

14.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor of Information Technology/Bachelor of Multimedia as described in (2011/0004329), be approved for introduction from semester 1, 2012

15.0 ENV MAJOR CHANGE SUBMISSION (2011/0004323)  
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)

15.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program submission (2011/0004323) proposing the following changes to the Bachelor of Laws/Bachelor of Science (Environment), Urban and Regional Planning stream:

- Addition of 1004ENV Earth Science and GIS as a core Urban and Regional Planning course.
• Addition of 7421ENV Environmental Pollution as a core Urban and Regional Planning course.
• Removal of two Law electives courses, as a consequential change to allow room for the two new core courses.

These changes will affect the overall degree requirements as follows:

• Increase the total of core Urban and Regional Planning courses to 210CP (50CP of prescribed first year courses and 160CP of prescribed second, third, fourth and fifth year courses).
• Reduce the total of Law electives to 40CP. (The Griffith Law School has approved this change).

15.2 The proposed changes have been prompted by a recent Planning Institute of Australia accreditation review, in which these two recommendations were made. It was identified that 1004ENV and 7421ENV were core courses in the single Planning degree, and should be included in the double Law/Planning degree.

15.3 The Planning discipline has also taken this opportunity to rearrange the core Urban and Regional Planning courses with the following adjustments:

• 2057ENV moved from Year 2, Sem I to Year 3, Sem II (NB: a separate submission has been made earlier in the year to approve the change of semester of offer for this course);
• 4037ENV and 4047ENV moved from Year 3, Sem II to Year 4, Sem II;
• 2027ENV moved from Year 4, Sem II to Year 3, Sem II;
• 3321ENV moved from Year 4, Sem II to Year 5, Sem II;
• 4118ENV name changed to Climate Change Policy (NB: a separate submission has been made earlier in the year to approve the change of course title for this course).

Recommendation

15.4 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the amendments to the Bachelor of Laws/Bachelor of Science (Environment), as described in (2011/0004323), be approved for introduction from semester 1, 2012.

For consideration

16.0 ENV PROGRAM WITHDRAWAL SUBMISSION (2011/0004317)
5486/5500 MASTER OF URBAN AND ENVIRONMENTAL PLANNING/MASTER OF URBAN AND ENVIRONMENTAL PLANNING WITH HONOURS

16.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached program withdrawal submission (2011/0004317) proposing to withdraw the Master of Urban and Environmental Planning and Master of Urban and Environmental Planning with Honours based on the following reasons:

• The new accreditation requirements enacted by the Planning Institute of Australia late last year require the program length to be two years (or four semesters) for a Master level qualification. The existing program is one and a half years (or three semesters). To bring the programs into compliance for accreditation, the old program codes need to be withdrawn and new program codes to be introduced to include the addition of one semester to the Master of Urban and Environmental Planning program (and to the Master of Urban and Environmental Planning with Honours).
Recommendation

16.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that 5486/5500 Master of Urban and Environmental Planning and Master of Urban and Environmental Planning with Honours be withdrawn to commencing students from semester 1, 2012.

For consideration

17.0 ENV MAJOR CHANGE SUBMISSION (2011/0004318)
5486 MASTER OF URBAN AND ENVIRONMENTAL PLANNING

17.1 On the recommendation of the Dean (Learning and Teaching), the Faculty Board is asked to consider the attached program submission (2011/0004318) proposing to establish a new program structure and new program code for the Master of Urban and Environmental Planning necessitated by the required addition of one semester or 40CP to the program duration. The proposal is made on the basis of the following considerations:

- The new accreditation requirements enacted by the Planning Institute of Australia late last year require the program length to be two years (or four semesters) for a Master level qualification. The existing program is one and a half years (or three semesters). To bring the programs into compliance for accreditation, the old program code needs to be withdrawn and new program code introduced to include the addition of one semester to the Master of Urban and Environmental Planning program. The Program Convenor has advised that the Planning Institute of Australia has also specified requirements for additional content to be included in the 4 semester program.

- A new program code is not sought for the Master of Urban and Environmental Planning with Honours, which would be required to be of 5 semesters duration), due to unresolved issues stemming from the recent changes to the AQF requirements.

Recommendation

17.2 On the recommendation of the Dean (Learning & Teaching), the Group Board is asked to recommend to the Programs Committee that the a new program code connected to the lengthening of the program duration of the Master of Urban and Environmental Planning program, is established as described in (2011/0004318).

For consideration

18.0 BPS MINOR CHANGE SUBMISSION (2011/0004325)
1210 BACHELOR OF SCIENCE

18.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to consider the attached minor change submission (2011/0004325) proposing to offer a pathway for entry to the Applied Maths and Physics majors within the Bachelor of Science at the Nathan campus to Gold Coast students. This pathway would allow Gold Coast students to complete the first year of their studies on the Gold Coast campus before undertaking the second and third years of their majors at the Nathan campus.

18.2 This proposal was considered at the August meeting of the SEET Group Board. As consensus was not reached, the Board delegated Associate Professor Wendy Loughlin, Dean (Learning & Teaching) (SEET), Professor Frank Clarke, Head of School, School of Physical and Biomolecular Sciences, and Professor Hamish McCallum, Head of School, Griffith School of Environment, to convene and find a solution for a prompt introduction of
the first year of the Physics and Mathematics majors at the Gold Coast campus, with a separate process to be put in place to plan for a single Bachelor of Science program.

18.3 The delegation has met and agreed to put forward the original proposal as an interim solution.

18.4 The presentation of the structure of this new pathway, (as well as the other majors within the Bachelor of Science program), on the Program Catalogue, has been modified to make it easier to follow.

For ratification

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

19.0 ENV MINOR CHANGE SUBMISSION (2011/0004316)
1004 BACHELOR OF SCIENCE (ENVIRONMENT)

19.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (2011/0004316) proposing the following changes to the Bachelor of Science (Environment) and all other Nathan based programs in the Griffith School of Environment:

- Introduce a new core course, 1009ENV General Chemistry, to replace the current core course, 1101BPS Chemistry A in all of the Nathan-based programs in the Griffith School of Environment.

19.2 The proposal is based on the following considerations:

- An increase in the number of students, which has led to a class size formally exceeding the capacities of both Northern Theatres 1 and Central Theatres 1&2. This is due in part to the steady increase in ENV and BPS student numbers, an increase in the number of higher year students taking the course and the addition of Engineering students after the course was introduced into first year engineering programs.

- Separate tutorials are facilitated for students entering from ENV/ENG and BPS hosted programs in order to cater for differentiated needs of the student cohorts. The increased course size has led to increasing difficulties in facilitating the specialisation of the course and has become confusing to students and frequently the relevant tutorials are not available for enrolment.

- Educationally, the merged course was always a compromise between delivering good chemistry outcomes in the context of the different expectations and chemistry backgrounds from environmental and medical/biomolecular/physical science students.

- Load implications for the proposal are minor and the relevant Heads of Schools and the PVC have approved this proposal.

For ratification

20.0 ENV MINOR CHANGE SUBMISSION (2011/0004321)
1018 BACHELOR OF SCIENCE 1330 BACHELOR OF SCIENCE (ADVANCED WITH HONOURS) 1357 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING/BACHELOR OF SCIENCE
20.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (2011/0004321) proposing revisions to the structures and four majors in the Bachelor of Science, the Bachelor of Science (Advanced with Honours) and Bachelor of Urban and Environmental Planning/B Science. The majors affected are: Applied Chemistry, Climate Change Adaptation, Ecotourism, and Environmental Science. The following changes are proposed:

- Applied Chemistry major: Replace 2008MSC Structural Biochemistry with 2102BPS Spectroscopic and Molecular Analysis
- Climate Change Adaptation major: Replace 2057ENV Urban Analysis with 3110PBH Climate Change and Public Health.
- Ecotourism major: The Griffith Business School has advised the following changes; 1202HSL Introduction to Tourism Management has moved from semester 2 to semester 1, 2203HSL Special Interest Tourism has been withdrawn, 2204HSL Sustainable Tourism has been renamed as Sustainable Tourism Theories, a new course, 2307HSL Sustainable Tourism Practices, has been created
- Environmental Science major: 3606ENV Conservation Biology is added to a course choice.

For ratification

21.0 MINOR CHANGE SUBMISSION (2011/0004319)
4140 GRADUATE DIPLOMA OF FLIGHT MANAGEMENT

21.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (2011/0004319) proposing the following amendment to the Graduate Diploma of Flight Management:

- Generate new course codes for all the 8 Flight Practicum courses due to changes in ot credit point value and semester of offer of various parts of the Flight Practicum courses. The old course codes are required to stay unaltered as they are used for continuing enrolments.

21.2 The proposed new course codes are listed below:

- 7531BPS Flight Practicum 1 (5CP) (incompatible with 7521BPS)
- 7532BPS Flight Practicum 2 (5CP) (incompatible with 7522BPS)
- 7533BPS_P1 Flight Practicum 3A (10CP) (incompatible with 7523BPS_P1)
- 7533BPS_P2 Flight Practicum 3B (10CP) (incompatible with 7523BPS_P2)
- 7534BPS Flight Practicum 4 (10CP) (incompatible with 7524BPS)
- 7535BPS Flight Practicum 5 (10CP) (incompatible with 7525BPS)
- 7536BPS Flight Practicum 6 (10CP) (incompatible with 7526BPS)
- 7537BPS Flight Practicum 7 (10CP) (incompatible with 7527BPS)
- 7538BPS Flight Practicum 8 (10CP) (incompatible with 7528BPS)

For ratification

22.0 ENV MINOR CHANGE SUBMISSION (2011/0004320)
1279 1357 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING

22.1 On the recommendation of the Dean (Learning and Teaching), the Group Board is asked to ratify the attached minor change submission (2011/0004320) proposing the following amendments to the Bachelor of Urban and Environmental Planning:
• Create a new 20CP course 2056ENV Urban Analysis 20, to replace 2057ENV Urban Analysis (10CP) and 2027ENV Planning Practice and Law (10CP) at the GC campus only. The new course would incorporate planning practice as well as research methods content, in order to offer equivalent learning outcomes to the Nathan campus.

• Move 3097ENV Strategic Planning Studio from semester 1 to semester 2, due to staff availability.

• The submission also contains a number consequential changes, (changes to course titles and semester of offer changes), which have previously been approved within the host programs.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

23.0 TIMELINES FOR PROGRAM PLANNING, DEVELOPMENT AND APPROVAL – 2012

23.1 The Board is asked to note the following critical dates for approval of program proposals for implementation in 2012:

<table>
<thead>
<tr>
<th>Approval of New Program Submissions by:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEET Group Board</td>
<td>13 May 2011</td>
<td>18 November 2011</td>
</tr>
<tr>
<td>Programs Committee – Final Date for Approval</td>
<td>14 July 2011</td>
<td>17 February 2012</td>
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</table>

<table>
<thead>
<tr>
<th>Major program changes which require the approval of Programs Committee:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
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<tbody>
<tr>
<td>SEET Group Board</td>
<td>19 August 2011</td>
<td>February 2012</td>
</tr>
<tr>
<td>Programs Committee – Final date</td>
<td>1 September 2011</td>
<td>2 March 2012</td>
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For noting

24.0 OTHER BUSINESS

25.0 2011 MEETING SCHEDULE

Remaining 2011 meetings of the SEET Group Board will be held at 10.00am on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
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<tbody>
<tr>
<td>18 November</td>
<td>Nathan</td>
<td>Room 2.02 Bray Centre (N54)</td>
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