CONFIRMATION OF MINUTES
The minutes of the 8/2012 (14 September) meeting of the SEET Group Board, having been circulated, were taken as read and confirmed.

SEET GROUP BOARD MEMBERSHIP
At the 2/2012 meeting, members were advised that, as a result of the new Griffith School of Engineering Executive structure, the following Griffith School of Engineering Heads of Discipline will attend meetings of the SEET Group Board on a rotational basis: Professor Sherif Mohamed; Dr Jim Ness; Associate Professor Steven O’Keefe; Dr Andrew Seagar; Professor Geoff Tansley. Members welcomed Dr Andrew Seagar to this meeting of Group Board.

MATTERS ARISING FROM THE 8/2012 (14 SEPTEMBER) MINUTES

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forward any further feedback on Griffith 2020 IT Strategy final draft document to PVC (INS) by 30</td>
<td>Group Board members – action taken. The Board noted that the Dean (Research) had collated a</td>
</tr>
</tbody>
</table>
SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE
AND ITS SUB-COMMITTEES

4.0 SEET LEARNING AND TEACHING COMMITTEE TERMS OF REFERENCE (2012/0011563)

4.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the Terms of Reference for the SEET Group Learning and Teaching Committee (2012/0011563).

4.2 The Board noted that the SEET Learning and Teaching Committee was disestablished in 2010 with the establishment of the SEET Learning and Teaching Citations and Grants Panel. It is proposed to re-establish the SEET Group Learning and Teaching Committee in 2012, with the concurrent formalisation of Learning and Teaching Committees for each School in the SEET Group and continue the SEET Learning and Teaching Citations and Grants Panel as a separate body.

4.3 The Board noted that the DVC (Academic) has advised the requirement that each School is to have a forum for active discussion on learning & teaching performance. The Board was advised that the opportunity for the SSAs to have input into the Group’s Learning and Teaching Committee will be provided for under section 4, which outlines the Committee’s authority to invite persons to attend particular meetings to provide advice or to participate in debate on particular matters. The Board noted that citation project applications and the EOI process for grants will be managed by a separate selection panel (the SEET Learning and Teaching Citations and Grants Panel) that will work to the University's timelines for these processes.

Resolution

4.5 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to approve the Terms of Reference for the SEET Group Learning and Teaching Committee (2012/0011563).
SECTION B: ACTION UNDER DELEGATED AUTHORITY

5.0 SET NEW PROGRAM PROPOSAL (2012/0011560)

4162 GRADUATE DIPLOMA OF RESEARCH STUDIES
3227 GRADUATE CERTIFICATE IN RESEARCH STUDIES - EXIT POINT ONLY

5.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the full program proposal (2012/0011560) for the introduction of the Graduate Diploma of Research Studies (4162) and Graduate Certificate in Research Studies (exit point only) (3227) at the Nathan and Gold Coast campuses in semester 1 2013.

5.2 The Board noted that the Graduate Diploma of Research Studies will provide an alternative route for entry into a Doctor of Philosophy or a Master of Philosophy for applicants who do not possess the required qualifications or appropriate research experience for direct admission. It will replace the existing non-award 5361 Higher Degree by Research (HDR) Qualifying Program. The Graduate Certificate in Research Studies will be available as an exit point from the Graduate Diploma for students who have completed 40CP coursework.

5.3 The Graduate Diploma of Research Studies (SEET) will offer a choice of the following award plans to cover the discipline areas relevant to the broad discipline areas offered within the Group: Applied Mathematics; Biosciences; Chemistry; Physics; Science, Technology and Society; Engineering; Information Technology; Environment. Each award plan will comprise 40CP of coursework (inclusive of mini projects in some plans) and 40CP of Research Dissertation/Thesis.

Resolution

5.4 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the full program proposal (2012/0011560) for introduction of the Graduate Diploma of Research Studies (4162) and Graduate Certificate in Research Studies (exit point only) (3227) in semester 1 2013.

6.0 BSC REVIEW IMPLEMENTATION GROUP MEMBERSHIP

6.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the following membership of the BSc Review Implementation Group:

Associate Professor Wendy Loughlin, Dean (Learning & Teaching)
Professor Clyde Wild, Dean (Academic)
Professor Hamish McCallum, Head of School ENV
Associate Professor Tony Carroll, Deputy Head of School ENV
Professor Frank Clarke, Head of School BPS
Associate Professor Robert Sang, Deputy Head of School BPS
Associate Professor Charles Lemckert, representative for ENG
(Associate Professor David Edwards will attend until Associate Professor Lemckert returns from ASP)
Associate Professor Peter Bernus, representative for ICT
(with Deputy Head of School Dr Wayne Pullan or Associate Professor Kewen Wang attending in Peter's absence)
Professor Tony Perkins Head of School of Medical Science, representative for Health.

Resolution
6.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the BSc Review Implementation Group membership.

7.0 ENV MINOR CHANGE SUBMISSION (2012/0011540)
1004 BACHELOR OF SCIENCE (ENVIRONMENT)
1009 BACHELOR OF ENVIRONMENTAL MANAGEMENT
1087 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING/BACHELOR OF SCIENCE (ENVIRONMENT)
1390 BACHELOR OF ENVIRONMENTAL MANAGEMENT/BACHELOR OF BUSINESS
5533 MASTER OF ENVIRONMENT ADVANCED WITH HONOURS
5532 MASTER OF ENVIRONMENT ADVANCED
5478 MASTER OF ENVIRONMENT WITH HONOURS
5477 MASTER OF ENVIRONMENT
3212 GRADUATE CERTIFICATE IN ENVIRONMENT
5576 MASTER OF URBAN & ENVIRONMENTAL PLANNING
3216 GRADUATE CERTIFICATE IN URBAN & ENVIRONMENTAL PLANNING

7.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission (2012/0011554) proposing to withdraw the semester 2 course 3352ENV Water Resource Economics from offer from 2013 in the above-named programs.

Resolution

7.2 On the recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2012/0011554).

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

8.0 BACHELOR OF SCIENCE REVIEW WORKING PARTY FINAL REPORT (2012/0011561)
BACHELOR OF SCIENCE MAJOR CHANGE IMPLEMENTATION PLAN 2012-2013
(2012/0011562)

8.1 At its 8/2012 (14 September) meeting, the SEET Group Board agreed that the final report of the BSc working party would be circulated to Board members by flying minute following the meeting, for comments or approval from members.

8.2 Accordingly, Board members were asked to review the BSc Working Party Final Report (2012/0011561) and the BSc Major Change Implementation Plan 2012-2013 (2012/0011562) and:
(a) advise their approval of the report and implementation plan as presented; or
(b) advise their comments on the report and/or implementation plan.

8.3 The Group Board noted that as a quorum of voting Board members had voted in favour of recommendation (a), this motion was adopted.
9.0 HR PRESENTATION

Ms Natalie Dickson, Acting HR Manager (SEET), and Ms Joanne Robertson, HR Adviser, SEET, provided a presentation to Group Board members on the key dates and activities for implementation of the new OHRM service delivery model and the role of the Group's dedicated Business Partners. SEET's business partners are HR Manager Glenda Graham, Senior HR Adviser Natalie Dickson and HR advisers Joanne Robertson and Ingrid Wright. The Board was advised that an email will be forwarded to all staff on Monday 15 October advising the dates of campus briefing sessions. Individual meetings will also be conducted with the SEET Executive, Heads of School and Centre Directors in the week commencing 22 October. The new model will go live on 5 November 2012.

10.0 PRO VICE CHANCELLOR (SEET) REPORT

The Pro Vice Chancellor (SEET) reported on the following matters:

Office for Learning and Teaching Citations for Outstanding Contributions to Student Learning
The PVC congratulated Professor Richard John and the Griffith Science Education Alliance Team on receiving a 2012 OLT Citation which recognises their critical role in outreach and community engagement.

2012 Griffith Awards for Excellence in Teaching
The PVC congratulated the Group's recipients of 2012 Griffith Awards for Excellence in Teaching:
Professor Darryl Hawker jointly with Dr Sven Venema for Excellence in Teaching
and with Associate Professor Tim Mavin highly commended;
Dr Jeremy Brownlie highly commended for Early Career achievement;
Dr Fred Stapelberg for Cultural Inclusiveness;
Associate Professor Catherine Pickering for Research Supervision.

Strategic and Operational Planning
An update was provided on SEET strategic and operational planning which is being informed by multiple data sources including staircase reports, SEC, retention and graduate success data.

Head of School and Institute Director Reports to Group Board
The PVC thanked Heads of School and Institute Directors for their work in producing informative reports for the Group Board which highlight research being undertaken in their areas and other achievements of their staff. The PVC noted that these reports will provide a regular and comprehensive source of information about Schools’ and Centres’ achievements, that can be used for marketing, media and general information purposes.

Institute for Glycomics Annual Dinner
The PVC reported on highlights of the 2012 Glycomics Dinner.

2013 QTAC Data
The PVC reported that 2013 QTAC data to date has shown an increase relative to the same date last year in first preferences for SEET programs.

Griffith 2020 IT Strategy
The PVC thanked SEET staff for their input into development of the University's IT strategy.
CGS-funded programs
In light of Federal Government funding changes which may be introduced from 2015, the PVC has requested advice from Heads of School on any proposals for new CGS undergraduate programs that they wish to bring forward from 2015 to 2014 for consideration by the Group.

11.0 CHAIR’S REPORT

2012 ASRP Round
The Dean (Academic) reported on outstanding ASRP completions.

Leave Management
The Dean (Academic) reported on management of excessive leave accrued by academic staff. General staff leave accruals within the Group will be addressed in the near future.

Sessional Staff Recruitment Process
The Dean (Academic) reported on the Group’s process for sessional staff appointments which will include an EOI process and submission of Curriculum Vitae with evidence of teaching competency.

Sessional Staff Expenditure Analysis
An analysis has been undertaken on the teaching of courses with small enrolments within the Group. A report was provided at the meeting on the number of currently taught undergraduate courses with 25 or less enrolments and postgraduate courses with 15 or less enrolments for each School within SEET. There is increasing need to cease the teaching of courses of small enrolments unless their continued offer can be justified strategically.

12.0 DEAN (LEARNING AND TEACHING) (SEET) REPORT

The Dean (Learning and Teaching) (SEET) reported on the following matters:

Student Success Advisors
Recruitment of SSAs is progressing well with approximately 760 applications for 20 positions across the University. The interview process was completed on 8 October. The SSAs will commence in their positions on 19 November. SEET will have 2 SSAs each at Gold Coast and Nathan.

Blackboard 9
The SEET Blended Learning Advisor is coordinating the establishment of a peer training program within SEET in late 2012 in relation to changes to Learning@Griffith.

PASS
39% of SEET students had access to a PASS attached course in semester 2 2012 (target 40%). Retention into 2nd year will be evaluated at the end of semester 2 2012.

Celebrating Teaching Week
SEET will hold two student success and retention symposiums in Week 14 at the Gold Coast and Nathan campuses.

Peer Assisted Course Enhancement Scheme and Peer Review of Teaching
14 academics are participating in PRO-Teaching and 8 academics are trialling PACE in semester 2 2012. Due to the high interest, it is planned to run further PACE workshops later this semester to increase involvement in 2013. Diana Pascoe is available to attend School/staff meetings to provide a presentation on PRO-Teaching.
OUA
Two expressions of interest have been submitted to OUA by the Group, for the Bachelor of Business Information Systems and the Master of Aviation Management.

SEET Program Planning Profile
All documentation for new programs and major changes proposed for inclusion on the Group’s 2014 PPP is due for receipt by the Dean (Learning and Teaching) by 31 October 2012.

2012 Griffith Awards for Excellence in Teaching
The Group’s recipients of 2012 Excellence in Teaching Awards were noted. The Dean (Learning & Teaching) urged SEET staff to congratulate the winners of Griffith and national Teaching Excellence Awards, Grants and Fellowships at the Gala Nights on 22 October 2012 at the Gold Coast campus and 29 October at the South Bank campus.

13.0 DEAN (RESEARCH) (SEET) REPORT
The Dean (Research) (SEET) reported on the following matters:

Expression of Interest process - ARC Grant Schemes
Progress on the NHMRC, ARC Discovery and ARC DECRA schemes was reported.

SEET PVC Research Excellence Awards
Directors and Heads were asked to encourage academic staff to submit applications by the extended deadline of 17 October.

International Sponsored HDR Candidates
GI has advised an expected increase in fully-funded international HDR applications and has requested that applications be assessed in a timely way to enable offers to be made. Staff were thanked for their quick responses to the 5 applications received across Engineering, ICT and BPS.

14.0 DIRECTOR (INTERNATIONALISATION & PROFESSIONAL LIAISON) (SEET) REPORT
The Director (IPL) (SEET) reported on the recent Vietnam and Thailand visits during which four government agencies and two universities were visited, resulting in further opportunities for the Group for joint PhD supervision arrangements and new articulation programs.

15.0 FINANCE REPORT
The Group Planning and Resource Manager (SEET) reported on the current load shortfall against targets for undergraduate and coursework postgraduate CGS and FPOS at the University level and for each Academic Group. Within SEET, the projected CGS/FPOS income shortfall will further reduce the capacity of the available budget to service the 2012 current salary/non-salary expenditure. In this context, all current and projected EOY operating fund cash balances and non-salary allocations held within the Group are being reviewed on an ongoing basis. Strategies currently underway to move towards a fiscally viable budget for 2013 were noted at the meeting. The 2013 SEET budget will be presented at the November 2012 meeting of Group Board.

16.0 HUMAN RESOURCE MANAGEMENT REPORT
A report was not tabled for this meeting as a presentation on current HR matters had been provided by the Acting HR Manager (SEET) under agenda item 5.0.
17.0 EXTERNAL RELATIONS REPORT

The Marketing Manager (SEET), External Relations reported on the following matters:

QTAC
As of 10 October, there is a 7% (100) increase for SEET in first preferences and a 2.4% (238) increase in total preferences. Areas of note are Gold Coast Engineering, Information Technology Nathan, and Science Nathan. A customised letter from the Vice Chancellor will go out on 15 October to applicants who have expressed a preference for a Griffith program.

Further Studies Open Night
Statistics were provided on questions raised at this event in relation to SEET programs.

Campaigns
Information was provided on brand stories for Environment, Planning and Architecture, Information and Communication Technology, Science, and Engineering.

Google Adword Campaigns
A campaign summary was provided for Science, Marine Science, Aviation, ICT, Engineering, Environment, and Architecture.

Pilot video for High School distribution
A pilot video featuring Griffith marine science researchers is in the development stage.

Research
Planning for the Eskitis 10 year anniversary has commenced.

SEET Group Media Coverage
An ER Communications Unit Report for Media Coverage from 12 September to 10 October 2012 was provided by the Group’s Communications Officers, Helen Wright and Skye Small.

18.0 WORKPLACE HEALTH & SAFETY REPORT

The Technical and Logistics Manager (Gold Coast) reported on the following matters:

Review of First Aid Officers
Conducted for all campuses.

GSafe Workshop
Scheduled for 23 October at Gold Coast campus.

DEIR Role Description Safety Advisors and Officers and Due Diligence

Disestablishment of Institutional Biosafety Committee (IBC)
The IBC has been replaced with a University Biosafety Committee (UBC) which will have extended functions related to high risk biological materials.

PVC WH&S Awards
A reminder was issued that nominations had been extended to the following week in the areas of learning and teaching, research, support services, and WH&S leadership in any of the previous areas.
WHS Induction Training Matrix
The Group Board was asked to consider the attached revised online WHS induction training matrix for staff (2012/0011565). The Board noted that this training matrix provides a framework for online module completions and is to be used by all SEET elements to assist in the development of induction templates for use in the new e-onboarding system to be rolled out in late 2012. Use of the e-onboarding module will provide a more formalised and transparent process of induction. Additional induction topics used by elements should also be incorporated into the e-onboarding templates.

The WHS induction training matrix for staff (2012/0011565) was endorsed by the Group Board with a minor modification to change the Advanced Health and Safety Module from “recommended” to “required” for managers and supervisors. The Board requested that Heads of School and Research Centre Directors distribute a copy of this matrix to all of their staff members and table the document at their School Committee, Centre H&S Committee or other relevant committees. The Board noted that HR will provide a brief presentation on the e-onboarding module at the Board’s 10/2012 (16 November) meeting.

19.0 INFORMATION SERVICES REPORT
An Information Services report was not available.

20.0 INSTITUTE DIRECTOR’S REPORTS
The Board noted reports received from the Directors of the Australian Rivers Institute, Eskitis Institute, Institute for Integrated and Intelligent Systems, and Institute for Glycomics.

21.0 HEADS OF SCHOOL REPORTS
The Board noted reports received from the Heads of School, Biomolecular and Physical Sciences, Griffith School of Environment, Griffith School of Engineering, and Information and Communication Technology.

22.0 OFFICE FOR LEARNING AND TEACHING (OLT) CITATIONS
22.1 The Board congratulated the following staff on their receipt of a 2012 Office for Learning and Teaching Citation for Outstanding Contributions to Student Learning:

Professor Richard John, Mr Sidney Hooker, Mr Chris Kern, Ms Louise Maddock, Mr Randall Hall, Mr Kerry Kitzleman and Ms Julie Flynn
For sustained leadership in science education via the Griffith Science Education Alliance: a community engagement program inspiring students and teachers of science.

23.0 2012 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING
23.1 The Board congratulated the following recipients of 2012 Griffith Awards for Excellence in Teaching:

Excellence in Teaching
Professor Darryl Hawker
Griffith School of Environment
JOINTLY WITH
Dr Sven Venema
School of Information and Communication Technology
Highly Commended
Associate Professor Tim Mavin
School of Biomolecular and Physical Sciences

Early Career
Highly Commended
Dr Jeremy Brownlie
School of Biomolecular and Physical Sciences

Cultural Inclusiveness
Dr Fred Stapelberg
Griffith School of Engineering

Research Supervision
Associate Professor Catherine Pickering
Griffith School of Environment

24.0 2012 CELEBRATING TEACHING GALA NIGHTS

24.1 The Board noted that the Griffith 2012 Celebrating Teaching Gala Nights will be held as follows:

6.30 pm Monday 22nd October 2012
Student Guild Function Centre
The Link Building (G07)
Gold Coast Campus

6.30 pm Monday 29th October 2012
Ian Hanger Recital Hall
Queensland Conservatorium
South Bank Campus

25.0 SCHOLARSHIP OF TEACHING SEMINAR

25.1 The Board noted that the first of the Scholarship of Learning and Teaching Seminars, presented by the Griffith Academy of Learning and Teaching Scholars (GALTS), will be offered across three campuses in the last week of October. The seminar features a presentation on Framing scholarly accounts of teaching and learning in higher education by Professor Stephen Billett and aims to provide a practical starting point for engaging in the scholarship of learning and teaching. Several Academy members will be involved in interactive sessions during the seminars to discuss mentoring and support for scholarly work.

26.0 SEET GROUP RESEARCH COMMITTEE MINUTES

The minutes of the 3/2012 (27 August) meeting of the SEET Group Research Committee were noted.

27.0 IAP GOVERNANCE BOARD MINUTES

The minutes from the 1/2012 (4 September) meeting of the IAP Governance Board were noted.

28.0 OTHER BUSINESS

Nil
29.0 **2012 MEETING SCHEDULE**

The remaining 2012 meeting of the SEET Group Board will be held at on the following date:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>16 November</td>
<td>Nathan</td>
<td>N54_2.02</td>
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</table>

30.0 **SUMMARY OF ACTION ITEMS**

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encourage academic staff to submit applications for the SEET PVC Research Excellence Award by the extended deadline of 17 October.</td>
<td>Directors and Heads</td>
</tr>
<tr>
<td>Present 2013 SEET budget at the Board’s 16 November meeting.</td>
<td>Group Resource Manager</td>
</tr>
<tr>
<td>Distribute a copy of WHS induction training matrix for staff to all staff members and table this document at School Committee, Centre H&amp;S Committee or other relevant committees.</td>
<td>Heads of School and Research Centre Directors</td>
</tr>
<tr>
<td>Provide a brief presentation on the e-onboarding module at the Board’s 16 November meeting.</td>
<td>HRM</td>
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</table>
**DISTRIBUTION LIST**

<table>
<thead>
<tr>
<th>Group Board Members</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Clyde Wild</td>
<td>ex officio (Chair)</td>
</tr>
<tr>
<td>Professor Debra Henly</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Michael Blumenstein</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Wendy Loughlin</td>
<td>ex officio</td>
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<tr>
<td>Professor Bofu Yu</td>
<td>ex officio</td>
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<tr>
<td>Associate Professor Peter Bernus</td>
<td>ex officio</td>
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<tr>
<td>Professor Hamish McCallum</td>
<td>ex officio</td>
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<tr>
<td>Professor Frank Clarke</td>
<td>ex officio</td>
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<tr>
<td>Dr Rene Hexel/ Dr Wayne Pullan</td>
<td>appointed</td>
</tr>
<tr>
<td>Associate Professor Anthony Carroll/Professor Nigel Stork</td>
<td>appointed</td>
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<tr>
<td>Dr Ann McDonnell/ Associate Professor Robert Sang</td>
<td>appointed</td>
</tr>
<tr>
<td>Professor Sherif Mohamed/ Dr Jim Ness/ Associate Professor Steven O'Keefe/ Dr Andrew Seagar/ Professor Geoff Tansley</td>
<td>invited</td>
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<tr>
<td>Professor Yew-Chaye Loo</td>
<td>invited</td>
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<tr>
<td>Professor Stuart Bunn</td>
<td>invited</td>
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<tr>
<td>Professor Ron Quinn</td>
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<tr>
<td>Professor Abdul Sattar</td>
<td>invited</td>
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<tr>
<td>Professor Mark von Itzstein</td>
<td>invited</td>
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<tr>
<td>Mr James Walden</td>
<td>invited</td>
</tr>
<tr>
<td>Ms Glenda Graham</td>
<td>invited</td>
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<tr>
<td>Ms Bernadette Walsh</td>
<td>invited</td>
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<tr>
<td>Mr Stephen Boyd</td>
<td>invited</td>
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<tr>
<td>Mr George Klich</td>
<td>invited</td>
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<tr>
<td>Ms Ivett Guerra</td>
<td>invited</td>
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<tr>
<td>Marketing Manager (SEET)</td>
<td>invited</td>
</tr>
<tr>
<td>Ms Elena Saj</td>
<td>invited</td>
</tr>
<tr>
<td>Deputy Resource Manager</td>
<td>invited</td>
</tr>
<tr>
<td>Ms Joanne Robertson</td>
<td>invited</td>
</tr>
<tr>
<td>HR Advisers (SEET)</td>
<td>invited</td>
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</tbody>
</table>
Mr Phillip McDonald       invited
                      INS representative
Professor Allan Cripps   invited
                      Pro Vice Chancellor (Health)
Professor Nick Buys      invited
                      Dean, Learning & Teaching (Health Group)
Representative of the Directors of the Group Research Centres vacant

Information Copies

School Administrative Officers – Science, Environment, Engineering & Technology Group
School Secretaries – Science, Environment, Engineering & Technology Group

Other Copies

Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy